MEETING OF THE LIBRARY COMMISSION

DATE: Thursday, July 23, 2015
TIME: 7:00 p.m.
LOCATION: Library Administration, Room C
75 Santa Barbara, Pleasant Hill, CA 94523

- Electronic agenda packet viewing is available at: http://guides.ccclib.org/commission
- Hard copy agenda packets are available for viewing at each Contra Costa County Library

The Library Commission will provide reasonable accommodations for persons with disabilities planning to attend Library Commission meetings who contact Library Administration at least 48 hours before the meeting, at (925) 646-6423.

Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the Contra Costa County Library Commission to a majority of members of the Library Commission less than 96 hours prior to that meeting are available for public inspection at Library Administration, 75 Santa Barbara Road, Pleasant Hill, CA 94523.

Library Commissioners, please call Jessica Hudson, County Librarian, at (925) 646-6423 by 5 p.m. Wednesday, July 22, 2015 if you will NOT be at the meeting. A quorum must be established before a meeting can be held. A record is maintained of Commissioner’s attendance.

1. 7:00 p.m. CALL THE MEETING TO ORDER
   The Library Commission Chairperson will call the meeting to order.

2. COMMISSION BOOKSHELF
   Library Commissioners can provide suggestions for current reading.

3. ROLL CALL

4. INTRODUCTIONS
   Visitors will have an opportunity to introduce themselves; self-introductions are voluntary.

5. ITEMS FROM THE PUBLIC
   Speakers from the audience may address the Library Commission on any relevant issue that is not scheduled for the agenda. Public comment can be made on agenda items when the item is discussed. Public comment is limited to three (3) minutes per speaker and speakers may fill out a speaker card. Public comment on agenda items can also be e-mailed to the Library Commission at ccclibcommission@ccclib.org to be received one day prior to the Library Commission meeting.

6. ACTION ACCEPTANCE OF MINUTES – Agenda Attachment 1
   Commissioners will approve or amend the minutes for the meeting of May 28, 2015.

7. ACTION APPROVAL OF AGENDA
   Commissioners will approve or amend the agenda for the meeting of July 23, 2015 and confirm time allocation for each agenda item.

8. ITEMS OF INTEREST TO THE COMMISSION AND ANNOUNCEMENTS
   Commissioners or Library staff may make announcements regarding the Library Commission and Library or Friends group activities of interest to other Library Commission members.

9. CORRESPONDENCE – Agenda Attachment 2
   Receipt and referral of Library Commission correspondence.

10. COUNTY LIBRARIAN REPORT – Agenda Attachment 3
    Jessica Hudson, County Librarian, will report on items of interest to Commissioners.
11. 7:30 p.m.  OLD BUSINESS
   A. STATE LIBRARY FUNDING ISSUES
      Commissioners will address the State Library funding.
   
   B. ANNUAL REPORT STRUCTURE – Agenda Attachment 4
      Commissioners will continue the discussion on the format and information collected for their annual report.

12. 7:45 p.m.  NEW BUSINESS
   A. IMLS – Agenda Attachment 5
      Discussion on a letter for the Board of Supervisors regarding adding the Institute of Museum and Library Services (IMLS) to the County’s legislative priority list.
   
   B. COLLECTION MANAGEMENT
      Presentation and discussion around the Library’s Collection Development policy, including the removal of materials.
   
   C. AMERICAN LIBRARY ASSOCIATION CONFERENCE
      Commissioners will discuss their attendance at the annual American Library Association Conference in San Francisco June 25-30, 2015.

13. ACTION  AGENDA SETTING FOR NEXT MEETING and FUTURE TOPICS
   Commissioners will suggest items for future meetings, including:
   ▪ Contra Costa County Historical Society
   ▪ Employment or career enhancement library assistance for job seekers
   ▪ Ways the Library can meet the needs outlined in the State’s Demographic Report
   ▪ Social Networking for advocacy

14. 9:00 p.m.  ADJOURNMENT TO THE September 24, 2015 LIBRARY COMMISSION MEETING