MEETING OF THE LIBRARY COMMISSION

A G E N D A

DATE: Thursday, November 18, 2010
TIME: 7:00 p.m.
LOCATION: Library Administration, Room C
75 Santa Barbara, Pleasant Hill, CA 94523

Electronic agenda packet viewing is available at: http://guides.ccclib.org/commission
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Library Commissioners, please call Corinne Kelly, Executive Secretary, at (925) 927-3206 by 5 p.m. Wednesday, November 17, 2010 if you will NOT be at the meeting. A quorum must be established before a meeting can be held. A record is maintained of Commissioner’s attendance.

1. 7:00 p.m. CALL THE MEETING TO ORDER
The Library Commission Chairperson will call the meeting to order.

2. COMMISSION BOOKSHELF
Library Commissioners can provide suggestions for current reading.

3. ROLL CALL

4. INTRODUCTIONS
Visitors will have an opportunity to introduce themselves; self-introductions are voluntary.

5. ITEMS FROM THE PUBLIC
Speakers from the audience may address the Library Commission on any relevant issue that is not scheduled for the agenda. Public comment can be made on agenda items when the item is discussed. Public comment is limited to three (3) minutes per speaker and speakers may fill out a speaker card. Public comment on agenda items can also be e-mailed to the Library Commission at ccclibcommission@ccclib.org to be received one day prior to the Library Commission meeting.

6. ACTION ACCEPTANCE OF MINUTES – Agenda Attachment 1
Commissioners will approve or amend the minutes for the meeting of September 23, 2010.

7. ACTION APPROVAL OF AGENDA
Commissioners will approve or amend the agenda for the meeting of November 18, 2010.

8. ACTION ITEMS OF INTEREST TO THE COMMISSION AND ANNOUNCEMENTS – Agenda Attachment 2
Commissioners or Library staff may make announcements regarding the Library Commission and Library or Friends group activities of interest to other Library Commission members.

9. CORRESPONDENCE – Agenda Attachment 3
Receipt and referral of Library Commission correspondence.

10. REPORT FROM COUNTY LIBRARIAN – Agenda Attachment 4
County Librarian will report on items of interest to Commissioners.
11. 7:30 p.m.  OLD BUSINESS

A. ELECTION OF 2011 LIBRARY COMMISSION OFFICERS – Agenda Attachment 5

ACTION
Commissioners will have the opportunity to nominate additional candidates.
Commissioners will elect officers of the Library Commission.
* Commissioner Smith (District IV) nominated Commissioner Brown (Orinda) for Chair
* Commissioner Smith (District IV) nominated Commissioner Atkinson (Clayton) for Vice-chair.
* Commissioner Ruehlig (Antioch) nominated Commissioner Enholm (District V) for Chair.

B. 2010 ANNUAL REPORT AND 2011 WORK PLAN – Agenda Attachment 6

ACTION
The Library Commissioner will review and edit the Draft 2010 Annual Report and 2011 Work Plan. The Commission will be asked to authorize the Chair and Vice-chair to review the final document and authorize that it be sent to the Board of Supervisors.

12. 8:10 p.m.  NEW BUSINESS

A. LIBRARY PUBLICATIONS – Agenda Attachment 7

ACTION
Commissioner Shoop (Richmond) will lead the discussion on centralizing publication of material created by Library entities in the County.

B. LIBRARY MYSTERY FUNDRAISERS – Agenda Attachment 8

ACTION
Author Penny Warner plans library fundraiser events similar to mystery dinner theaters and has published books such as "How to Plan a Killer Party" and "How to Crash a Killer Bash." Commissioner Prater (Danville) invited her to talk briefly about library mystery fundraisers. More than 400 libraries across the country have used library mystery events to raise funds, including the Clayton and San Ramon libraries.

C. PUBLIC LIBRARY FOUNDATION (PLF) – Agenda Attachment 9

ACTION
Commissioner Smith (District IV) will discuss the PLF with the Commission and ask them to consider authorizing the Chair to write a letter to Governor elect Brown, on behalf of the Library Commission, to urge preservation of the PLF in the 2011-2012 budget.

D. LIBRARY COMMISSION MEETING DATES – Agenda Attachment 10

ACTION
Commissioners will confirm the meeting dates for 2011.

E. FAREWELL TO COUNTY LIBRARIAN, ANNE CAIN – Agenda Attachment 11

ACTION
Commissioners will acknowledge Anne Cain and wish her well on her retirement.

13. ACTION

AGENDA SETTING FOR NEXT MEETING and FUTURE TOPICS
Commissioners will suggest items for future meetings, including:
- Chair of the Board of Supervisors, John Gioia; District III Supervisor Mary Piepho; and District V Supervisor, Federal Glover have been invited to attend a future meeting
- Library A-Go-Go review and update
- Information on special library collections (such as Walnut Creek’s Russian collection and San Ramon’s jazz collection)

14. 9:00 p.m.  ADJOURNMENT TO THE JANUARY 2011 LIBRARY COMMISSION MEETING

Commissioners will adjourn to the January 2011 Library Commission Meeting.