MEETING OF THE LIBRARY COMMISSION

AGENDA

DATE: Thursday, January 27, 2011
TIME: 7:00 p.m.
LOCATION: Library Administration, Room C
75 Santa Barbara, Pleasant Hill, CA 94523

- Electronic agenda packet viewing is available at: http://guides.ccclib.org/commission
- Hard copy agenda packets are available for viewing at each Contra Costa County Library

The Library Commission will provide reasonable accommodations for persons with disabilities planning to attend Library Commission meetings who contact Library Administration at least 48 hours before the meeting, at (925) 646-6423.

Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the Contra Costa County Library Commission to a majority of members of the Library Commission less than 96 hours prior to that meeting are available for public inspection at Library Administration, 75 Santa Barbara Road, Pleasant Hill, CA 94523.

Library Commissioners, please call Corinne Kelly, Executive Secretary, at (925) 927-3206 by 5 p.m. Wednesday, January 26, 2011 if you will NOT be at the meeting. A quorum must be established before a meeting can be held. A record is maintained of Commissioner’s attendance.

1. 7:00 p.m. CALL THE MEETING TO ORDER
The Library Commission Chairperson will call the meeting to order.

2. COMMISSION BOOKSHELF
Library Commissioners can provide suggestions for current reading.

3. ROLL CALL

4. INTRODUCTIONS
Visitors will have an opportunity to introduce themselves; self-introductions are voluntary.

5. ITEMS FROM THE PUBLIC
Speakers from the audience may address the Library Commission on any relevant issue that is not scheduled for the agenda. Public comment can be made on agenda items when the item is discussed. Public comment is limited to three (3) minutes per speaker and speakers may fill out a speaker card. Public comment on agenda items can also be e-mailed to the Library Commission at ccclibcommission@ccclib.org to be received one day prior to the Library Commission meeting.

6. ACTION ACCEPTANCE OF MINUTES – Agenda Attachment 1
Commissioners will approve or amend the minutes for the meeting of November 18, 2010.

7. ACTION APPROVAL OF AGENDA
Commissioners will approve or amend the agenda for the meeting of January 27, 2011.

8. ACTION ITEMS OF INTEREST TO THE COMMISSION AND ANNOUNCEMENTS – Agenda Attachment 2
Commissioners or Library staff may make announcements regarding the Library Commission and Library or Friends group activities of interest to other Library Commission members.
9. CORRESPONDENCE – Agenda Attachment 3
   Receipt and referral of Library Commission correspondence.

10. COUNTY LIBRARIAN REPORT – Agenda Attachment 4
    Deputies Cathy Sanford and Gail McPartland will report on items of interest to Commissioners.

11. 7:30 p.m. OLD BUSINESS

   A. ACTION

   PUBLIC LIBRARY FOUNDATION (PLF) ADVOCACY – Agenda Attachment 5
   Commissioner Smith will discuss Public Library Foundation (PLF) advocacy. The PLF provides about 1.5% of Contra Costa County Library’s funding, which is a reduction of 75% over the past decade. Governor Brown proposed to completely eliminate all state funding for the Public Library Foundation, Transaction Based Reimbursement and the California Library Literacy and English Acquisition Service.

12. 7:45 p.m. NEW BUSINESS

   A. ACTION

   REVENUE ENHANCEMENT TASK TEAM – Agenda Attachment 6
   The Library has considered possible methods to reduce holds lists for popular materials and increase Library revenue simultaneously. A report from the analysis will be discussed.

13. ACTION

   AGENDA SETTING FOR NEXT MEETING and FUTURE TOPICS
   Commissioners will suggest items for future meetings, including:
   - Discover & Go – museum pass initiative
   - District III Supervisor, John Gioia; District III Supervisor; Mary Piepho; District IV Supervisor Karen Mitchcoff; and District V Supervisor, Federal Glover have been invited to attend a future meeting
   - Library A-Go-Go review and update
   - Information on special library collections (such as Walnut Creek’s Russian collection and San Ramon’s jazz collection)

14. 9:00 p.m. ADJOURNMENT TO THE MARCH 24, 2011 LIBRARY COMMISSION MEETING
    Commissioners will adjourn to the March 24, 2011 Library Commission Meeting.