MEETING OF THE LIBRARY COMMISSION’S BY-LAWS COMMITTEE

AGENDA

DATE: Tuesday, October 25, 2011
TIME: 5:00 p.m.
LOCATION: Library Administration Conference Room
75 Santa Barbara Road, Pleasant Hill, CA 94523
- Electronic agenda packet viewing is available at: http://guides.ccclib.org/commission
- Hard copy agenda packets are available for viewing at each Contra Costa County Library

The Library Commission will provide reasonable accommodations for persons with disabilities planning to attend Library Commission meetings who contact Library Administration at least 48 hours before the meeting, at (925) 646-6423.

Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the Contra Costa County Library Commission to a majority of members of the Library Commission less than 96 hours prior to that meeting are available for public inspection at Library Administration, 75 Santa Barbara Road, Pleasant Hill, CA 94523.

ONLY By-laws Committee of the Library Commission, please call Corinne Kelly, Executive Secretary, at (925) 927-3206 by 5 p.m. Monday, October 24, 2011 if you will NOT be at the meeting. A quorum must be established before a meeting can be held. A record is maintained of Commissioner’s attendance.

1. 5:00 p.m. CALL THE MEETING TO ORDER
The Library Commission’s By-laws Committee Meeting will be called to order.

2. ROLL CALL
Members of the By-laws Committee of the Library Commission are:
Greg Enholm (District 5); Kathy Fuller (Martinez); Alan Smith (District 4), Cindy Tumin (Oakley)

3. INTRODUCTIONS
Visitors will have an opportunity to introduce themselves; self-introductions are voluntary.

4. ITEMS FROM THE PUBLIC
Speakers from the audience may address the Library Commission on any relevant issue that is not scheduled for the agenda. Public comment can be made on agenda items when the item is discussed. Public comment is limited to three (3) minutes per speaker and all speakers must fill out a speaker card. Public comment on agenda items can also be e-mailed to the Library Commission at ccclibcommission@ccclib.org to be received one day prior to the Library Commission meeting.

5. ACTION APPROVAL OF AGENDA
The By-laws Committee of the Library Commission will approve or amend the agenda for the October 25, 2011 meeting.

6. ACTION APPROVAL OF MINUTES - Agenda Attachment 1
The By-laws Committee of the Library Commission will approve or amend the minutes from the June 21, 2011 By-laws Committee meeting.

7. 5:20 p.m. OLD BUSINESS

A. REVIEW BY-LAWS - Agenda Attachment 2
ACTION The By-laws Committee of the Library Commission will review the changes to the Library Commission By-laws and consider presenting them to the Library Commission at their November 17, 2011 meeting.

8. 6:00 p.m. ADJOURNMENT to the REGULAR SCHEDULED NOVEMBER 17, 2011 LIBRARY COMMISSION MEETING
The By-laws Committee of the Library Commission will adjourn to the November 17, 2011 Library Commission meeting.