MEETING OF THE LIBRARY COMMISSION

AGENDA

DATE: Thursday, January 26, 2012
TIME: 7:00 p.m.
LOCATION: Library Administration, Room C
75 Santa Barbara, Pleasant Hill, CA 94523
- Electronic agenda packet viewing is available at: http://guides.ccclib.org/commission
- Hard copy agenda packets are available for viewing at each Contra Costa County Library

The Library Commission will provide reasonable accommodations for persons with disabilities planning to attend Library Commission meetings who contact Library Administration at least 48 hours before the meeting, at (925) 646-6423.

Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the Contra Costa County Library Commission to a majority of members of the Library Commission less than 96 hours prior to that meeting are available for public inspection at Library Administration, 75 Santa Barbara Road, Pleasant Hill, CA 94523.

Library Commissioners, please call Corinne Kelly, Executive Secretary, at (925) 927-3206 by 5 p.m. Wednesday, January 25, 2012 if you will NOT be at the meeting. A quorum must be established before a meeting can be held. A record is maintained of Commissioner’s attendance.

1. 7:00 p.m. CALL THE MEETING TO ORDER
The Library Commission Chairperson will call the meeting to order.

2. COMMISSION BOOKSHELF
Library Commissioners can provide suggestions for current reading.

3. ROLL CALL

4. INTRODUCTIONS
Visitors will have an opportunity to introduce themselves; self-introductions are voluntary.

5. ITEMS FROM THE PUBLIC
Speakers from the audience may address the Library Commission on any relevant issue that is not scheduled for the agenda. Public comment can be made on agenda items when the item is discussed. Public comment is limited to three (3) minutes per speaker and speakers may fill out a speaker card. Public comment on agenda items can also be e-mailed to the Library Commission at ccclibcommission@ccclib.org to be received one day prior to the Library Commission meeting.

6. ACTION ACCEPTANCE OF MINUTES – Agenda Attachment 1
Commissioners will approve or amend the minutes for the meeting of November 11, 2011.

7. ACTION APPROVAL OF AGENDA
Commissioners will approve or amend the agenda for the meeting of January 26, 2012.

8. ACTION ITEMS OF INTEREST TO THE COMMISSION AND ANNOUNCEMENTS – Agenda Attachment 2
Commissioners or Library staff may make announcements regarding the Library Commission and Library or Friends group activities of interest to other Library Commission members.
9. CORRESPONDENCE – Agenda Attachment 3
Receipt and referral of Library Commission correspondence.

10. COUNTY LIBRARIAN REPORT – Agenda Attachment 4
Barbara Flynn, County Librarian, will report on items of interest to Commissioners.

11. 7:30 p.m. OLD BUSINESS
   A. REVISED BY-LAWS - Agenda Attachment 5
      The Commission will consider adopting the revised Library Commission By-Laws as approved by the Board of Supervisors at their January 17, 2012 meeting.
   B. DISSEMINATION OF COMMUNITY LIBRARY INFORMATION - Agenda Attachment 6
      Commissioner Enholm (District 5) has proposed a draft resolution for the Library Commission to adopt at this or a subsequent meeting.

12. 7:45 p.m. NEW BUSINESS
   A. COLLECTION SURVEY - Agenda Attachment 7
      Report on patron satisfaction survey of Library collections and steps the Library has taken in response to patron input.
   B. LIBRARY BUDGET - Agenda Attachment 8
      The Commission will receive a presentation on the Library budget and history.
   C. COMMENDING HEALD COLLEGE CONCORD FOR CREATING CONTRA COSTA COUNTY’S NEWEST LIBRARY - Agenda Attachment 9
      Commissioner Enholm (District 5) has proposed a draft resolution for the Library Commission to adopt at this meeting.

13. ACTION AGENDA SETTING FUTURE TOPICS and NEXT MEETING
    Commissioners will suggest items for future meetings, including:
    - Board of Supervisors are invited to attend a future meeting
    - Employment or career enhancement library assistance
    - Patriot Act Update
    - Strategic Plan Review
    - Library Lease Operating agreement
    - Library A-Go-Go review and update
    - Information on special library collections (ie: Walnut Creek’s Russian collection; Historical collection {climate controlled} and San Ramon’s jazz collection)
    - Alternatives to the Gale databases: including a review of subject guides, online federal documents, and other resources
    - Electronic books (e-books) and addressing concerns about e-books expiring
    - Reference directories, newspapers, and periodical sets
    - Historical societies and the community library connections

14. 9:00 p.m. ADJOURNMENT TO THE March 22, 2012 LIBRARY COMMISSION MEETING
    Commissioners will adjourn to the March 22, 2012 Library Commission Meeting.