MEETING OF THE LIBRARY COMMISSION

AGENDA

DATE: Thursday, March 22, 2012
TIME: 7:00 p.m.
LOCATION: Library Administration, Room C
75 Santa Barbara, Pleasant Hill, CA 94523

- Electronic agenda packet viewing is available at: http://guides.ccclib.org/commission
- Hard copy agenda packets are available for viewing at each Contra Costa County Library

The Library Commission will provide reasonable accommodations for persons with disabilities planning to attend Library Commission meetings who contact Library Administration at least 48 hours before the meeting, at (925) 646-6423.

Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the Contra Costa County Library Commission to a majority of members of the Library Commission less than 96 hours prior to that meeting are available for public inspection at Library Administration, 75 Santa Barbara Road, Pleasant Hill, CA 94523.

Library Commissioners, please call Corinne Kelly, Executive Secretary, at (925) 927-3206 by 5 p.m. Wednesday, March 21, 2012 if you will NOT be at the meeting. A quorum must be established before a meeting can be held. A record is maintained of Commissioner’s attendance.

1. 7:00 p.m. CALL THE MEETING TO ORDER
   The Library Commission Chairperson will call the meeting to order.

2. COMMISSION BOOKSHELF
   Library Commissioners can provide suggestions for current reading.

3. ROLL CALL

4. INTRODUCTIONS
   Visitors will have an opportunity to introduce themselves; self-introductions are voluntary.

5. ITEMS FROM THE PUBLIC
   Speakers from the audience may address the Library Commission on any relevant issue that is not scheduled for the agenda. Public comment can be made on agenda items when the item is discussed. Public comment is limited to three (3) minutes per speaker and speakers may fill out a speaker card. Public comment on agenda items can also be e-mailed to the Library Commission at ccclibcommission@ccclib.org to be received one day prior to the Library Commission meeting.

6. ACTION ACCEPTANCE OF MINUTES – Agenda Attachment 1
   Commissioners will approve or amend the minutes for the meeting of January 26, 2012.

7. ACTION APPROVAL OF AGENDA
   Commissioners will approve or amend the agenda for the meeting of March 22, 2012.

8. ACTION ITEMS OF INTEREST TO THE COMMISSION AND ANNOUNCEMENTS – Agenda Attachment 2
   Commissioners or Library staff may make announcements regarding the Library Commission and Library or Friends group activities of interest to other Library Commission members.

9. CORRESPONDENCE – Agenda Attachment 3
   Receipt and referral of Library Commission correspondence.

10. COUNTY LIBRARIAN REPORT – Agenda Attachment 4
    Barbara Flynn, County Librarian, will report on items of interest to Commissioners.
11. 7:30 p.m. OLD BUSINESS

A. ACTION DISSEMINATION OF COMMUNITY LIBRARY INFORMATION – Agenda Attachment 5
At the suggestion of Commissioner Enholm (District V) during the January 26, 2012 Library Commission meeting, Commissioners have viewed their city/town’s websites to identifying the way to link to the community library. Commissioners will now consider adopting a resolution that recommends that their appointing agency adopt a homepage “one-click button” that links directly to the Contra Costa County Library.

B. ACTION STATE LIBRARY FUNDING ISSUES – Agenda Attachment 6
Commissioner Smith (District IV) suggested that the Commission address the current State Library funding issues and have the Chair submit letters as appropriate. He requested that this be a regular agenda item.

12. 7:45 p.m. NEW BUSINESS

A. ACTION LIBRARY BUDGET - Agenda Attachment 7
The Commission will receive a presentation on the 2012-2013 Library budget.

B. ACTION ELECTRONIC Books (e-books) - Agenda Attachment 8
Commissioners will receive a brief presentation addressing concerns about e-books followed by a brief discussion. An update and discussion will be presented at the May 24, 2012 meeting.

13. ACTION AGENDA SETTING FOR NEXT MEETING and FUTURE TOPICS
Commissioners will suggest items for future meetings, including:
- Brief update on the Library Lease and Service Agreements (the agreements do not impact the operating budget)
- Board of Supervisors are invited to attend a future meeting
- Employment or career enhancement library assistance for job seekers
- Demographic Report from the State Library. Look at ways the Library can meet the needs outlined in the State’s report
- Patriot Act Update
- Strategic Plan Review
- Library A-Go-Go review and update
- Information on special library collections (ie: Walnut Creek’s Russian collection; Historical collection {climate controlled} and San Ramon’s jazz collection)
- Alternatives to the Gale databases: including a review of subject guides, online federal documents, and other resources
- Reference directories, newspapers, and periodical sets
- Historical societies and the community library connections
- e-Books discussion

14. 9:00 p.m. ADJOURNMENT TO THE May 24, 2012 LIBRARY COMMISSION MEETING
Commissioners will adjourn to the May 24, 2012 Library Commission Meeting.