MEETING DATE: Thursday, March 22, 2012
AGENDA ITEM #: 10
ITEM: REPORT FROM COUNTY LIBRARIAN

RECOMMENDED ACTION:

None.
SAVE THE DATE

2012 Brown Act Training for Advisory Bodies and Staff

Date: Monday, April 2, 2012
Time: 4:30 p.m. to 6:00 p.m.
Place: Board Chambers, Rm. 107, 651 Pine Street, Martinez, CA 94553.

Purpose of training:
- Familiarize advisory body members and staff with the Brown Act and Better Government Ordinance
- Provide an opportunity to ask questions and discuss issues

Presented by: Mary Ann Mason, Assistant County Counsel and Thomas J. Kensok, Senior Deputy District Attorney

Questions? Contact Lara DeLaney at (925) 335-1097 or Tiffany Lennear at (925) 335-1908.
Date: February 21, 2012

To: County Boards, Commissions, and Committees

From: Sharon L. Anderson, County Counsel
       By: Mary Ann McNett Mason, Assistant County Counsel

Re: Internet and Physical Agenda Posting Required for Certain Bodies

For your information, we summarize a recent amendment to the Ralph M. Brown Act, the open meeting law.

PHYSICAL AND INTERNET AGENDA POSTING REQUIRED

Effective January 1, 2012, State law requires that certain public bodies post regular and special meeting agendas on their websites. This is not a substitute for physically posting the agenda. Agendas must be posted both on the website and on the building. (Gov. Code, §§ 54954.2, 54956.) County bodies must post regular meeting agendas at least 96 hours before the regular meeting and must post special meeting agendas at least 24 hours before the special meeting. The same time limits apply to both physical and internet posting.

This new internet posting requirement applies to governing bodies of local agencies such as the Board of Supervisors or a joint powers agency governing board. Additionally, the new requirement applies to statutory bodies such as the County Planning Commission and Municipal Advisory Councils, and to certain bodies whose membership is compensated for service and includes a Supervisor or other member of a statutory body, such as the Internal Operations Committee. (Gov. Code, §§ 54951, 54954.2 (d), 54956 (c).) A comprehensive list of County bodies subject to the new internet posting requirement is attached. (See list, Bodies That Must Post Agendas Physically and on Website.)

If a listed body does not have its own website, it must arrange to have its agenda posted on the County’s website 96 hours before regular meetings and 24 hours before special meetings. A body without a website must deliver a hard copy of its agenda to the Clerk of the Board, attention Arsenio Escadero, Senior Management Analyst, at least one full business day before the required posting deadline. Bodies that have websites should forward links for their websites to the Clerk of the Board who will create a master index of such websites on the County’s website.

NO POSTING, NO MEETING

If a body on the attached list fails to timely post its agenda physically in a location
that is freely accessible to the public  and on its website (or the County's website,) the body may not hold its meeting. (Gov. Code, §§ 54954.2, 54956.)

HABR#ACTV-12update.wpd

MAM/am

attachment

cc: Members, Board of Supervisors
    County Administrator
        Attn: Terry Speiker, Chief Assistant County Administrator
        Attn: Lara Delaney, Senior Management Analyst
    Department Heads and Fire Chiefs
    Executive Director, Housing Authority
CONTRA COSTA COUNTY LIBRARY COMMISSION
AGENDA ATTACHMENT 5

MEETING DATE: Thursday, March 22, 2012

AGENDA ITEM #: 11 A

ITEM: DISSEMINATION OF COMMUNITY LIBRARY INFORMATION

At the suggestion of Commissioner Enholm (District V) during the January 26, 2012 Library Commission meeting, Commissioners have viewed their city/town's websites to identifying the way to link to the community library.

RECOMMENDED ACTION:
Commissioners will consider adopting a resolution that recommends that their appointing agency adopt a homepage “one-click button” that links directly to the Contra Costa County Library.
DRAFT: THE CONTRA COSTA COUNTY LIBRARY COMMISSION

Adopted this Resolution on __________, __ 2012, by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

SUBJECT: RESOLUTION REQUESTING THE BOARD OF SUPERVISORS AND THE CITIES AND TOWNS IN THE CONTRA COSTA MAYORS' CONFERENCE CONSIDER PLACING A "ONE-CLICK-BUTTON" ON THEIR INTERNET HOME PAGE TO ALLOW A VIEWER TO IMMEDIATELY ACCESS THE WEB PAGE OF THEIR COMMUNITY LIBRARY(IES) AT THE COUNTY LIBRARY WEBSITE.

WHEREAS, the Contra Costa County Library Commission was created in 1991 to serve in an advisory capacity to the Board of Supervisors and the County Librarian; and

WHEREAS, one purpose for the Library Commission is “to provide a link between the community and the County Library” and one duty is “to assist in the development of policies that the Commission and the County Librarian determine will improve the operations of, and services available through, the County Library”; and

WHEREAS, our community libraries play a vital role in serving people of all ages and to assist the public in obtaining information, books, magazines, DVDs, computer access to information, and other resources; and

WHEREAS, it would benefit both current, future, and potential customers of the County Library to have a uniform method for accessing their community library(ies) from the County, City, and Town home pages on the internet; therefore

BE IT RESOLVED, that the Contra Costa County Library Commission requests that the Board of Supervisors and the cities and towns in the Contra Costa Mayors' Conference consider placing a "one-click-button" on their Internet home page provided by the County Library information technology staff to allow a viewer to immediately access the web page of their community library(ies) at the County Library website.

I HEREBY CERTIFY THAT THIS IS A TRUE AND CORRECT COPY OF AN ACTION TAKEN AND ENTERED ON THE MINUTES OF THE CONTRA COSTA COUNTY LIBRARY COMMISSION ON THE DATE SHOWN.

ATTEST:

______________________________
Lynn A. Melsch, Chair
Contra Costa County Library Commission