CONTRA COSTA COUNTY LIBRARY COMMISSION
AGENDA ATTACHMENT 1

MEETING DATE: Thursday, March 22, 2012
AGENDA ITEM #: 6
ITEM: ACCEPTANCE OF MINUTES

RECOMMENDED ACTION:
Commissioners will approve or amend the minutes for the meeting of January 26, 2012.
MEETING OF THE LIBRARY COMMISSION
MINUTES

DATE: Thursday, January 26, 2012

1. CALL THE MEETING TO ORDER
Commission Chair, Meisch (Walnut Creek), called the meeting to order at 7:00 p.m.

2. COMMISSION BOOKSHELF
Commissioners provided suggestions for current reading:

Title                                                                 Author
Yankees in the Land of the Gods                                        Peter Booth Wiley
Pillars of Hercules                                                    Paul Theroux
Man of the House                                                       Tip O'Neill
Plato's Crito                                                        Robert Baldock
Ernest Hemingway                                                      Anthony Cave Brown
Breaking Barriers                                                      Carlos Baker
The Accidental Billionaire                                             Carl Rowan
The Better Angels of Our Nature: Why Violence has Declined           Ben Mezrich
A History of the World in 100 Objects                                 Steven Pinker
The Quest                                                            Neil Macgregor
Child 44                                                               Daniel Yergin
Tom Rob Smith

3. ROLL CALL

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Total Commission positions: 29
Commission positions filled: 27
Commission positions vacant: 2
Commission quorum: 15

With 18 Library Commissioners present, a quorum was established.

VOTING:
According to the By-Laws of the Library Commission, in order for a vote to pass, a majority of the city representatives and a majority of the County representatives must approve it. Upon reauthorization of the Library Commission, the five special appointees to the Library Commission draw lots to determine whether their votes count with the cities or the County. Through June 2011 the special appointees will be counted as follows:

Three representative votes count with the County:  
- Friends Council  
- Contra Costa Council  
- Contra Costa Community College District  

Two representative votes count with the cities:  
- Central Labor Council  
- Superintendent of Schools

4. INTRODUCTIONS
Greg Downs, District IV Representative for Supervisor Mitchoff; Elliot Warren, Library Collection Development/Technical Services Manager; Adam Peck; Mark Flannigan, Manager of the Library & Learning Resource Center at Heald College Concord; John Hanecak, Mayor of the City of Pleasant Hill.

5. ITEMS FROM THE PUBLIC
None.

6. ACCEPTANCE OF MINUTES
Commissioners approved the minutes of the November 11, 2011 meeting.

7. APPROVAL OF AGENDA
Commissioners approved the agenda for the meeting of January 26, 2012.

8. ITEMS OF INTEREST TO THE COMMISSION AND ANNOUNCEMENTS
Commissioner Reed (Friends Council) distributed a letter that he sent to Library Friends Presidents (attachment to the minutes).

Commissioner Enholm (District V) shared photos from December 2011 winter block party at the Crockett Library.

Commissioner Hoisington (Lafayette) shared upcoming Lafayette Library and Learning Center programming.

Commissioner Smith (District IV) and Concord Commissioners Waterson and Gomez met with Concord Mayor, Ron Leone, to discuss State funding for the Library. Mayor Leone agreed to write a letter to the Governor requesting library funding support. Smith gave a presentation to the Orinda Friends of the Library
on the need to write letters requesting funding support for the Library. Smith reminded Commissioners about the February 25th CALTAC workshop at the Walnut Creek Library. (the first CALTAC workshop in this County). He pointed out that the San Luis Obispo Library has canceled their CALCAT service due to State funding limitations. He spoke to the Burbank City Librarian; they are a general fund library with 65 hours of service because of the immense support from the City Council and the ongoing public comment, peer pressure, and support from the community. He mentioned that the San Diego Library has an overdrive digital bookmobile that offers instruction on downloading audio and ebooks.

Cathy Sanford, Deputy County Librarian: Support Services, said that the Library conducts public workshops on everything related to e-readers, and over the past two months, over 250 people have attended.

Friends of the Concord Library had their book sale last weekend and raised over $1,300.

Commissioner Peck (Brentwood) mentioned that the e-reader loan project was presented at the Brentwood City Council by Meals on Wheels' Friendly Visitor’s Program (who delivers the Library’s Kindles to the homebound), Community Library Manager Liz Fuller, and herself. The Kindles were purchased with a grant. There are now six Kindles and nine volunteers and the program is expected to expand.

Commissioner Enholm (District V), said that he also attended the Brentwood City Council meeting. He suggests getting the word out to donate old Kindles to the e-reader loan project as people upgrade to the next generations of tablets.

Commission Chair Meisch (Walnut Creek) thanked Commissioner Smith for drafting the letters that are sent on behalf of the Commission from the Chair. She also thanked Executive Secretary Kelly for her assistance and preparation of Commission correspondence and the agenda.

9. CORRESPONDENCE
Former Commission Chair, Carol Brown, received a letter from Attorney General’s office in response to the Commission’s letter regarding removal of blue bins bearing a “Books for Charity” sign. (attachment to the minutes). The letter explains that the Department of Justice lacks the resources necessary to review and oversee local matters and suggested that private counsel, County Counsel, or a city attorney be contacted.

It appears that the blue bins have been removed from Safeway stores. Commissioners Gomez and Waterson (both from Concord) said that a relationship is being formed with Thrift Recycling and the Concord Friends. Thrift Recycling will take the books that the Friends are unable to sell. This removes a burden from the Friends. They toured the facility and saw each stage of the process with the recycled books from the blue bins. This involves separating material, packaging for shipment to Amazon (and some shipped overseas for donation). They attempt to find use for the books before the decision is made that the books should be pulped.

They are trying to make amends and work with friends groups by giving the friends books and taking books from the friends.

A suggestion was made to let each community decide if they object to the blue bins. If the community is satisfied, then there is nothing to be done.

10. COUNTY LIBRARIAN REPORT
Barbara Flynn, County Librarian, suggested that Commissioners consider attending the March 29th Bookies benefit for Project Second Chance, the Library’s adult literacy program. The featured author will be Laurie R. King. Her mystery series and suspense novels have won the Edgar, the Macavity, and the John Creasey awards. The event will begin at 6pm at the Lafayette Park Hotel and includes dinner and silent auction. Tickets for this event are $60. Contact Project Second Chance for additional information or to purchase tickets.
The Library was one of four winners of the American Library Association’s "Cutting Edge Technology in Library Services Award" for 2011. The award, given for “Snap and Go”, which places Library QR codes on public transit and other locations. It recognizes best library practices using cutting edge technology and showcases libraries that are serving their communities with novel and innovative methods. This is the second time the Library has won this prestigious award - the first time was for Library-A-Go-Go.

The Library was awarded a California READS grant. The programs will begin in September. Grant funds will be used to purchase books and for programming beginning in West County Libraries. Two books will be read: *Farewell to Manzanar* by Jeanne Wakatsuki Houston and *Lost City Radio*, by Daniel Alarcón.

Library customers using their laptops can now print using the Library’s new wireless printing system available at all libraries. This demonstrates another way that the Library shows responsiveness to the changing world and the needs of the community. The Library charges $0.10 per page for black and white printing and $1.00 per page for color. The first ten pages printed from the Library’s catalog are free.

The “Trigger Bill” went into effect, which means library funding has been removed from the Governor’s budget. Library supporters will need to campaign, write letters, and request that the Governor restore library funding.

Commissioner Smith (District IV) learned that the California Library Association Legislative Committee may consider requesting reinstatement of CLSA (California Library Services Act) and Literacy Funding giving up the PLF. Smith has not heard anything about CLA’s Legislative Day in the District, however it may be sometime in March, when there are intensive budget hearings. Libraries need to get the message out to “restore and preserve.” Legislators appear surprised that libraries are now losing matching federal funding since State funding has been cut. Barbara Flynn will attend the CLA Board meeting next week and hopes to get more information. Smith said that it is important to write letters and get the message out to the legislators. Smith will share a sample letter that can be edited to reflect one’s own words, and he will share talking points.

Commissioners Gomez (Concord) suggested that the friends groups consider writing grant proposals for community grants that cities offer. The Library’s Nonprofit Resources subject guide offers information on grant writing. http://guides.cciib.org/nonprofit

11. OLD BUSINESS

REVISED BY-LAWS
Commissioner Smith (District IV) said that the revised Library Commission By-laws were approved as consent item C39 by the Board of Supervisors on January 17, 2012. The Commission’s Annual Report and Work Plan were also approved as consent item C41. Both passed by unanimous vote of the Board.

The Commission unanimously moved to adopt the revised By-laws, as approved by the Board of Supervisors. The Commission Chair will send a letter to welcome the Community College District to a seat on the Commission and recommend that the District appoint a representative and alternate, if they desire. Smith added that the idea to include the Community College District on the Library Commission was Commissioner Enholm’s (District V) idea that he proposed almost two years ago. The Commission gave Enholm a round of applause.

DISSEMINATION OF COMMUNITY LIBRARY INFORMATION
Commissioner Enholm (District V) stated that as it says in the By-laws, the Commission serves as advisory to the County Librarian and the Board of Supervisors.

Enholm said that the purpose of his presentation (attachment to the minutes), and the proposed resolution, is to raise awareness of the community libraries in this County. Every city/town has a website that is intended for new arrivals and current residents to learn about their community. It can be difficult to locate information
about the community’s library from these websites. Therefore he suggests that the Commission pass a
resolution suggesting that every city/town in the County have a Library “one-click button” that brings users
directly to the Library’s website. This uniform “button” shows that the community library is a part of a County
Library system. This also makes it easy for the user to navigate County Library services.

Enholm suggested that Commissioners go to their city/town’s websites and search for the local library. At the
next meeting, he would like the Commission to consider reaching a consensus on whether the “one-click
button” resolution, which is in draft form in this agenda packet, is something that the Commission would like
to pursue. This item will be handled as Old Business for the March 22 Commission meeting.

12. NEW BUSINESS

COLLECTION SURVEY
Elliot Warren, Collection Development and Technical Service Manager presented the Library’s recent
customer satisfaction survey of collections (attachment to the minutes). The Collection Development
Committee is comprised of Library staff from all areas of the County. They developed the survey, which was
available to patrons online and distributed on paper at all of the community libraries. Over 1,600 customers
completed the survey in its entirety. Questions were both open ended and on a scale basis (1-5).

Responses from the survey:
- Demonstrated a high satisfaction in children’s books
- Top three reasons for using the library are 1) pleasure, 2) saving money, and 3) independent learning
- CDs are less popular than downloading and streaming music online
- Customers like the diversity/variety of material available in the collection
- Customers like being able to place holds to obtain material from the other community libraries
- Customers want more e-content (e-books)
- DVDs remain essential (some DVDs circulate over 400 times)
- Customers do not like having many time-worn DVDs, CDs and other material in the collections
- Customers do not like the long waitlists for new titles

The Library will:
- Double the monthly orders of e-books (reducing purchases in other areas of the collection)
- Withdraw and replace material in poor condition. A method has been developed for this purpose.
- Emphasize tracking orders with large holds/waitlists (recent tracking results in a 40% reduction of
  long holds)
- Develop a method to repair or replace AV material

The Library has a process in place for weeding material that is no longer used in the collection. This material
is offered, annually, first to Friends, educators, and community groups, and then to the public.

The Library serves diverse community groups. The Library is aware of what items circulate, but also needed
to know current specific community needs. The survey assists the Collection Development planners to
assure that they are making strategic purchasing decisions, based on the data collected, to meet the
community needs.

LIBRARY BUDGET
County Librarian Barbara Flynn, presented a brief history of library funding and the challenges that libraries
face. (attachment to the minutes)

Libraries had a loss of 25% of their funding in 1978 with the passage of Proposition 13. Libraries have never
recovered from this loss.

Commissioner Smith (District IV) added that Proposition 13 was what triggered the PLF, as a way to get back
library funding that was lost with the passing of Proposition 13. Currently 1.49% of County real estate tax is
In 1993-94, the State budget was reduced again. And at the same time that money was being taken away, both population and library use increased. The budget increased slightly after 1994 but then flattened out in 2009-10. Population continues to grow and the demand for library services continues to increase. The budget has remained flat. The outlook for 2012-13 is that the budget will continue to remain flat at around $24 million, which is not much for a library this size.

The Library is forging ahead, and gathering information for the budget process. The Library will continue to strive to do its best for all the citizens of Contra Costa County. The Library has a dedicated hardworking staff who look at every penny spent and focuses on long term. The budget has been a struggle since 1978 and will continue to be for the foreseeable future.

The Library will continue to build sustainable partnerships as a means to maximize funding.

County Librarian Flynn quoted former State Librarian, Susan Hildreth, in her speech during the 2011 CLA Conference, that the Library should be a community anchor. She added that Contra Costa County Library will continue to do everything possible to achieve that goal.

Commissioner Enholm (District V) said one of the reasons he has proposed the "one button" resolution earlier in this meeting is to raise library awareness with the city/town councils. Libraries should be to be at the front of the minds of those communities that have reduced their contribution.

COMMENDING HEALD COLLEGE CONCORD FOR CREATEING CONTRA COSTA COUNTY’S NEWEST LIBRARY

Commissioner Enholm (District 5) gave a presentation to acknowledge the new library created at Heald College, Concord. (attachment to the minutes)

Enholm said that there should be a link between the community and the County Library, to be consistent with the Commission By-laws. Enholm believes that the Commission should promote awareness of the other libraries in Contra Costa County. Most residents are not aware of the other special libraries in the community. When he was appointed to the Library Commission he was surprised that entities, other than those of the Library system, are represented on the Commission (Richmond, Office of Education), which he believes demonstrates that the Commission does not ignore other libraries.

Enholm hoped the special libraries would be willing to consider the same arrangement that the County Library has with thirty-plus museums that allows County library card holders to visit museums without charge.

When the Countywide Youth Commission was abolished by the County, Enholm thought that since the Community Colleges are the second largest library system in the County, they should be represented on the County Library Commission, for which they now are - with the adoption of the new By-laws.

Enholm added that he is a faculty member at Heald College, Concord. The College has a new Library and Learning Resource Center, which is not open to the public. He believes that the Library Commission should celebrate whenever a new library opens, whether it is public, private, or a special collection.

Commissioner Craig (District II Alternate) commented that if such is the case, then the Commission should celebrate law libraries and more. He suggests that the Commission set criteria that the Commission celebrate libraries that are available to the public, otherwise the Commission should not concern itself or get involved with the library.

Commissioner Enholm responded that the community colleges and the public school libraries are not open to the public, yet they are represented on the Commission.
Mark Flanagan was introduced as the Manager of Heald College’s Library and Learning Resource Center, a position he has held for five years. (attachment to the minutes). Flanagan said that his library is an electronic resource library, mostly e-collections, however they do purchase medical digests and other required material for the students.

Commission Chair, Meisch (Walnut Creek), questioned the point of the presentation and questioned if Heald College is asking to be on the Commission.

Commissioner Enholm said that the point of this presentation is not to create another Commission seat, noting that anyone can attend the public Library Commission meetings, but to congratulate and welcome a new library into the County and to celebrate new libraries. Heald College’s Library Learning and Resource Center is actively telling people about Contra Costa County’s community libraries. Enholm believes that the Commission should celebrate a library that is so willing to encourage users to visit the County Library.

Commissioner Craig (District II Alternate) commented that Commissioners should not get involved in libraries that do not have public access.

Commissioner Enholm moved that the Commission consent to a resolution congratulating Heald College, Concord, for bringing a new library into the County.

Commissioners voted on the resolution which was approved by a 14 to 4 vote (total 18 Commissioners voting)

13. AGENDA SETTING FUTURE TOPICS and NEXT MEETING
Commissioners will suggest items for future meetings, including:
- Dissemination of Community Library Information through “one click button” (Old Business)
- Library Budget (priority for March and takes the bulk of the meeting so there may only be time for one more new item)
- Electronic books (e-books) and addressing concerns about e-books expiring (agreed for a two part presentation with short expression of thoughts in March, followed with discussion in May)
- State Library funding issues (permanent old business action item, with letter writing as appropriate)
- Brief update on the Library Lease Agreement and where it stands with the cities. (The agreements do not impact the operating budget)
- Board of Supervisors are invited to attend a future meeting
- Employment or career enhancement library assistance for job seekers
- Demographic Report from the State Library – 38% of Hispanics don’t have a high school diploma. Look at ways the Library can meet the needs outlined in the State’s report
- Patriot Act Update
- Strategic Plan Review
- Library A-Go-Go review and update
- Information on special library collections (ie: Walnut Creek’s Russian collection; Historical collection (climate controlled) and San Ramon’s jazz collection)
- Alternatives to the Gale databases: including a review of subject guides, online federal documents, and other resources
- Reference directories, newspapers, and periodical sets
- Historical societies and the community library connections

14. ADJOURNMENT TO THE March 22, 2012 LIBRARY COMMISSION MEETING
There will be a new Library Commission Orientation at 5:30 p.m., prior to the March 22 regular scheduled Library Commission Meeting. All Library Commissioners are invited to attend.

The meeting adjourned at 8:40pm.
LETTER to the PRESIDENT  January 2012  from Dr. Charlie Reed, CCLC

Friends Council  February 16, 2012

The coming meeting of Presidents [and/or representatives] of Friends of Library support groups will be held on Thursday, February 16, 2012, from 1:00 to 2:30 p.m. Please come to Conference Room C, in the County Library Administration Building, at 75 Santa Barbara Road in Pleasant Hill. It will feature these four things:

Financial needs and legislative relations  Alan Smith is an expert on the financing of public libraries. He is also a good communicator who always uses effective teaching methods. I’m sure he will answer our questions on the current situation as it affects libraries.

E-books  A major innovation is the electronic book. We expect to have for you a demonstration of a librarian downloading books onto my “Kindle” (e-book) and onto Maureen’s “Nook”

Your Questions  In our August meeting, the topics and concerns you brought up, and the answers your shared with each other, were great! Once again this part of our meeting should prove to be of value to you in finding ways that your group can best support your library.

Simplifying minutes  Your organization (like most) might be helped by a simplified method of keeping minutes of your meetings. The one I will share with you helps me keep a secretary in one of my groups!

Note: We know you are busy; we promise to start and end on time.

Reminder: You are invited to the 2012 CALTAC Workshop in Library Leadership (cost $20 at the door.) Saturday, February 25, 2012, Walnut Creek Public Library. Meet State Librarian Stacey Aldrich. Registration at 8:45 a.m.; 9:00 Opening; adjournment 12:45. Cost $20.00 or $18.00 if by 3/1/12.

See you soon!  - Charlie
Heald College
Library & Learning Resource Center
Concord Campus
1120 Commercial Circle
94520
(925) 200-5091
Mark S. Flanagan, LLRC Manager
January 26, 2012

LLRC
Preparing Concord Students for Academic Success and Career Preparation

History
1973 Walnut Creek Heald
1980 Heald purchases Tech Institute in Martinez
2000 Heald merges both campuses and libraries on Commercial Circle

Statistics
LLRC by the Numbers
600+ Students daily (M-Th)
300+ Tutoring appointments monthly
150+ Proofreading sessions monthly
1 Manager
4 Coordinators
7 Federal Work Study
4 Instructors (16hr/week)
20 Volunteers (20+ hrs/week)

Access 21st Century from Steck-Vaughn
EBSCO (25 Languages)
Memberships (ALA, CLA, Educators)
Student Groups (PTK/OMSA/TSHE)
SmartThinking
EBSCO Six databases
Annual Training Budget
Digital Librarian
eCatalog Bulletin

RESOURCES

Thank You!
Contra Costa County Library
budget presentation

Contra Costa County
Library Commission Meeting
January 26, 2012

A Brief History of
County Library Funding

The Year: 1978

The Proposition: 13

A Brief History of County Library Funding

The Effect

A Brief History of County Library Funding

15 Years later: 1993 - 1994
A Brief History of County Library Funding

It happened again!

The State took $3,000,000 from the Library's budget

A Brief History of County Library Funding

But population continued to grow and expenses continued to increase

2003 - 2004 Budget Revenue

$18,638,000

2004 - 2005 Budget Revenue

$20,209,500

2005 - 2006 Budget Revenue

$21,693,500
2006 - 2007 Budget Revenue
- $23,987,000

2007 - 2008 Budget Revenue
- $26,707,978

2008 - 2009 Budget Revenue
- $28,065,391

2009 - 2010 Budget Revenue
- $24,931,201

2010 - 2011 Budget Revenue
- $24,745,269

2011 - 2012 Budget Revenue
- $24,233,905
THE LIBRARY'S GOAL

Adequate budget funds to meet increased user needs and demands

THE LIBRARY'S GOAL

Maintain and continue to build sustainable partnerships

THE LIBRARY'S GOAL

"...that the Library be seen as a community anchor in all of our communities."
Library Commission Meeting  
January 17, 2011

AGENDA ITEM 12C  
(Action) Commending Heald College Concord for Creating Contra Costa County’s Newest Library  
Commissioner Enholm  
District 5 (Appointee by Board of Supervisors)  
Representing Libraries in Antioch (Mills), Bay Point, Crockett, Hercules, Martinez, Pinole, and Richmond

Commission By-Laws

1) III. PURPOSE
2) The Commission is created for the following purposes:
3) B. To provide a link between the community and the County Library.

Promoting Awareness of Libraries in Contra Costa County

1) Most residents are aware of County Library’s Community Libraries and those Libraries operated by the City of Richmond, our public schools, and the Community Colleges.
2) Unless they use them, most County residents probably are not aware of the many special libraries in the County.
3) Every County resident is better off when a new Library opens in the County.
4) The Library Commission should recognize these special libraries as an important part of providing library services to County residents.

Heald College Concord Library and Learning Resource Center

Reasons for Resolution Commending Heald College for Creating Contra Costa County’s Newest Library

1) Heald College has operated in Contra Costa County since 1975.
2) Heald College’s thousands of students have had access to a Learning Resource Center (LRC) located in Supervisorial District 5.
3) As of December 8, 2011, Heald College upgraded its LRC to a Library and Learning Resource Center.

Mark Flanagan,  
Heald College Librarian
Commission By-Laws

1) III. PURPOSE
2) The Commission is created for the following purposes:
3) A. To serve in an advisory capacity to the Board of Supervisors and the County Librarian.

Raising Awareness of Community Libraries in Contra Costa County

1) Every City and Town in the County has a website intended for both new arrivals and current residents to learn about the city/town.
2) The County also has a website for this purpose.
3) However, it can be very difficult to impossible to find information on the town’s or city’s library (or libraries for Antioch, San Ramon, & Walnut Creek)
4) The Library Commission should consider passing a resolution requesting that every city/town as well as the County place a "button" on its main home page to allow "one-click" access to the County Library’s web page for the appropriate library or libraries.

Reasons for Resolution Requesting "One Click" Access to Community Library Information

1) Many people and businesses consider moving to Contra Costa County.
2) One logical place to look for information concerning libraries in the County would be the city/town/County web pages.
3) Currently, it can be very difficult or even impossible to navigate to the appropriate Community Library website from city/town/County web pages.

What Should the Commission Do?

1) Look at city/town/County main home pages on the web
2) Attempt to find information on community libraries from the city/town/County websites
3) Reach a consensus on whether these city/town/County websites offer appropriate access to community library information
4) Discuss the idea of how to improve the situation if necessary including technical considerations
5) Review and modify if necessary the resolution included as Attachment 5 requesting every city/town/County main web page have a "one-click" button to access the appropriate Community Library Information. Approve resolution or delay to next meeting.
January 24, 2012

Carol Brown, Chair
Contra Costa County Library Commission
County Library
1750 Oak Park Boulevard
Pleasant Hill, CA 94523

RE: Request for Support in the Removal of Bins Placed in the Contra Costa County

Dear Ms. Brown:

I am writing in response to the correspondences submitted to the Attorney General's Office on September 21, 2011, wherein you ask for the Attorney General's support in the removal of blue bins bearing "Books for Charity" that were placed throughout the Contra Costa County by Thrift Recycling Management.

Although the Department of Justice is committed to upholding and enforcing state laws, it lacks the resources necessary to review and oversee local matters. Your county counsel, city attorney, and district attorney have primary responsibility for the investigation of concerns such as those identified in your correspondence. If you are dissatisfied with their response, we suggest contacting private counsel.

Thank you for your inquiry. I hope that this information has been of some assistance to you.

Sincerely,

[Signature]
DAWN L. MCFARLAND
Senior Legal Analyst

For KAMALA D. HARRIS
Attorney General

DLM:
Corrine, as we discussed at last night's commission meeting, please forward the attached to the commissioners. Thanks.

1. Talking points which includes legislative addresses.

2. PLF history for CC Library. Note that it does not have a column for what full funding for the state would have been. The talking points has a table that includes those figures for the past few years. PLF has never been fully funded. At its peak it was funded about 85%. As a percent of our budget it has decreased from about 10% to about 1.5% last year, to now zero percent.

3. Draft letter. Obviously feel free to revise as appropriate.

Also note, the $15.2 million that was cut, represented about 17 basis points (.0017%) of the state budget. Few other programs have gone from some thing to nothing.

Thanks all for your support and assistance.

Alan Smith
CALIFORNIA LIBRARY FUNDING ISSUES
January 23, 2012
By Alan B. Smith

State Funding for Local Libraries:

- FY 2010-11 Actual: $30.4 Million
- Governor's FY 2011-12 Budget January 2011: $0
- FY 2011-12 Budget passed by Legislature: $15.2 Million
- FY 2011-12 Budget after "trigger pulled": $0
- Governor's FY 2012-13 Budget January 2012: $0
- Zero funding jeopardizes match of federal funds.

2011-12 Budget as passed by Legislature
- CSLA $8.5 Million
- PLF $3.0 Million
- Literacy $3.7 Million

Sources of State Library Funding

1. California Library Services Act (CLSA)
   - Transaction Based Reimbursement (TBR). Helps to fund inter-library lending, e.g. LinkPlus. Allows for "equal access" and "universal borrowing". In recent years, >8 million items loaned between library jurisdictions. Budget as Legislature passed provided $6.00/item reimbursement
   - System Reference. This provides for "second level reference" through the cooperative library systems when a local library cannot answer a customer's questions.

Funding in 2010-11 $12,508M; 2011-12 Budget as passed $8,500M. now zero.

Public Library Foundation (PLF)

- Provides funds to assist with library operations. SB358 by Senator Fred Nielsen signed 9/23/82. Governor Brown vetoed it the first time. In 1982 when he signed it, he did not fund it saying the state could not afford $20 million. However, he gave horse racing industry a $20 million tax break. Funding formula per library jurisdiction (183 in CA) based on population, inflation etc. Part of Education code; however, funding is not mandated. See hand out for Contra Costa County funding history.

<table>
<thead>
<tr>
<th>Fiscal Year</th>
<th>Full Funding</th>
<th>Actual</th>
</tr>
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<tbody>
<tr>
<td>2005-06</td>
<td>89,540</td>
<td>14,760</td>
</tr>
<tr>
<td>2006-07</td>
<td>94,250</td>
<td>21,360</td>
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<tr>
<td>2007-08</td>
<td>101,159</td>
<td>14,360</td>
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<tr>
<td>2008-09</td>
<td>106,802</td>
<td>12,924</td>
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<tr>
<td>2009-10</td>
<td>113,535</td>
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<tr>
<td>2010-11</td>
<td>119,456</td>
<td>12,924</td>
</tr>
<tr>
<td>2011-12</td>
<td>115,456</td>
<td>0 (was est. 3)</td>
</tr>
</tbody>
</table>
Notes: CLSA funding in years 2005-06 through 2010-11 equaled PLF funding. Full funding for CCC 2011-12 would be $2,930,000; estimated amount was $76,000.

Literacy Programs

- Provides funding for teaching adults how to read. In CCC this is Project Second Chance. Many believe this should be done only in schools. However, Project Second Chance students are those who did not learn to read in schools. In the past year CCC has received around $60,000 to help pay for staffing. State wide over 20,000 students are learning to read in public libraries.

Braille and Talking Book Library.

- Provides Braille and audio books for visually and physically handicapped. Requires MOE (Maintenance of Effort) to receive Federal funds. If MOE is not met, within two years this service could be discontinued.

Support Issues

- Governor Brown has not been a library supporter.
- Many in Sacramento believe libraries should be only funded at the local level.
- Many in Sacramento have never been to a library since they were in school. They have no idea what a modern library provides. CCC’s five legislators “get it” and fully support. This is not your father’s library.
- Must maintain funding to preserve line items, rather than starting over with new bills. Elimination of such funding, jeopardizes an equal amount of Federal funding ($15.2 Million).

Action needed during budget process:

- Write the Governor and our state legislators (along with Senate President Pro Tempore Steinberg, and Assembly Speaker Perez) requesting:
  - Reinstatement of the 2011-12 library funding that was cut through the “trigger process”; and
  - Inclusion of similar funding for 2012-13.
- Bottom line: preserve literacy programs (20,000 students); continue resource sharing between libraries; maintain state Braille and Talking Book Library for the blind and physically handicapped “So That All May Read”; and maintain matching Federal funds.
<p>| CC: Honorble Darrell Steinberg         | Honorble Connie Conway         | Honorble Mark DeSaulnier       |
|                                        | Senate President Pro Tempore   | California State Senate       |
|                                        | California State Senate        | State Capitol, Room 5035      |
|                                        | State Capitol, Room 205.       | Sacramento, CA 95814          |
|                                        | Sacramento, CA 95814           | Sacramento, CA 95814          |
|                                        | Honorble Bob Dutton            | Honorble Nancy Skinner        |
|                                        | Senate Minority leader         | California State Assembly     |
|                                        | California State Senate        | State Capitol                 |
|                                        | State Capitol, Room 305.       | P.O. Box 942849               |
|                                        | Sacramento, CA 95814           | Sacramento, CA 94249-0014     |
|                                        | Honorble John A. Perez         | Honorble Loni Hancock         |
|                                        | Speaker of the Calif. State Assembly | California State Senate     |
|                                        | State Capitol, Room 219        | State Capitol, Room 2082      |
|                                        | Sacramento, CA 95814           | Sacramento CA 95814           |
|                                        |                                 | Sacramento CA 94249-0015      |
|                                        |                                 |                              |
|                                        |                                 |                              |</p>
<table>
<thead>
<tr>
<th>Fiscal Year</th>
<th>Total Funds Available</th>
<th>Funding Per Capita</th>
<th>CCC Population</th>
<th>CCC Funding</th>
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<tr>
<td>10-11</td>
<td>$12,924,000</td>
<td>$0.34205</td>
<td>967,425</td>
<td>$330,910</td>
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<td>09-10</td>
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<td>$0.35419</td>
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<td>$0.34048</td>
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<td>$401,346</td>
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<td>02-03</td>
<td>$31,532,000</td>
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<td>$792,919</td>
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<td>$1.52220</td>
<td>870,400</td>
<td>$1,324,926</td>
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<td>00-01</td>
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<td>$1.68476</td>
<td>822,600</td>
<td>$1,385,887</td>
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<td>$1.17517</td>
<td>807,900</td>
<td>$949,419</td>
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<td>97-98</td>
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<td>$0.58257</td>
<td>787,900</td>
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<td>$0.23628</td>
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<td>730,000</td>
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<td>$0.56708</td>
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<td>$0.68689</td>
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<td>87-88</td>
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<td>655,800</td>
<td>$430,360</td>
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<td>86-87</td>
<td>$20,000,000</td>
<td>$0.65209</td>
<td>645,400</td>
<td>$420,858</td>
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<td>85-86</td>
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<td>626,500</td>
<td>$386,746</td>
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<td>616,802</td>
<td>$249,078</td>
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<td>83-84</td>
<td>$6,000,000</td>
<td>$0.22643</td>
<td>605,600</td>
<td>$137,124</td>
</tr>
</tbody>
</table>
DRAFT

January XX, 2012

The Honorable Edmond G. Brown Jr.
Governor, State of California
State Capitol, Room 1173
Sacramento CA 95814

Subject: Reinstate/Preserve State Library Funding

Dear Governor Brown,

On behalf of the residents of the City/Town of XXXX, I am asking you to reinstate the state library funding that was eliminated from the 2011-12 Budget; as well as include a similar amount of funding in the 2012-13 Budget.

These funds help support critically needed programs throughout California's 183 public libraries including:

- Resource sharing between libraries;
- Literacy programs for over 20,000 adults learning to read at their public library;
- Braille and Talking Book Library – "So That All May Read".

The elimination of these funds jeopardizes an equal amount of Federal matching funds; as well if the "Maintenance of Effort" is not maintained, the Braille and Talking Book Library will close in 2013.

Over 1,000,000 California residents use their libraries each day. Again on behalf of the residents of the City/Town of XXXX, please reinstate and restore this funding. Thank you.

Sincerely,

Your Name

Cc: See attached for names and addresses
**LRC RESOURCE GUIDE**

**Phi Theta Kappa**

*Phi Theta Kappa* is an international honor society that has a chapter here in Concord. Our Beta Sigma Gamma chapter raises money for worthy causes, participates in regional and national events, holds elections, has officers and represents Concord campus during many school events. *PTK*, established in 1918, was recognized by the American Association of Colleges as the official Honor Society for two-year schools in 1929. It is the largest honor society in American higher education with more than 3 million alumni (graduates) and presently counts more than 133,000 members enrolled in college today. The purpose of *Phi Theta Kappa* shall be to recognize and encourage scholarship, leadership, fellowship and service. To achieve these individual goals *PTK* provides the opportunity for its members to develop in an intellectual academic environment that shall include: the free exchange of ideas, the stimulation of interests, continuing scholarly excellence and direct service to community. If this sounds interesting to you please fill out a Provisional membership form today. These forms available at every orientation and they are always available in our Library and Learning Resource Center.

**Challenge Exams**

Heald offers students the opportunity to challenge out of most classes. To view a list of challengeable courses stop by Academic Affairs or the LRC. You can only challenge out of classes that you have not already taken. See your program director for more information.

**Challenge Exams are scheduled daily at the following times:**
8:30am 9:30am 10:30am 1:30pm 2:30pm 3:30pm 4:30pm 6:30pm

**Local Libraries**

- **Antioch**
  - 501 W. 18th St.
  - 925-757-9224

- **Bay Point**
  - 205 Pacifica Avenue
  - 925-458-9597

- **Brentwood**
  - 104 Oak St.
  - 925-516-5290

- **Springstowne Library**
  - 1003 Oakwood Avenue
  - Vallejo, CA 94591
  - 866-57-ASKUS

- **Martinez**
  - 740 Court St.
  - 925-646-2898

- **Pittsburg**
  - 80 Power Avenue
  - 925-427-8390

- **JFK Library**
  - 505 Santa Clara St.
  - Vallejo, CA 94590
  - 707-421-6250

- **Concord**
  - 2900 Salvio St.
  - 925-646-5455

**Team LRC**

- **ADAA**
  - Dr. Hawkins

- **LRCM**
  - Mr. Flanagan

- **LRCCs**
  - Mrs. Younos
  - Joshua Goodson
  - Greg Schroeder
  - Susan Rippberger

**TUTORS**

- Aereona BA
- Ena MOA/MA
- Jesse TECH
- John BA/ACCT
- Larz BA

**Friday Office Hours**

Friday Instructor hours are always posted in the LRC. There is an instructor available for every subject, every Friday. Check on their hours in the LRC!

Instructors are the best tutors!
**LRC Resource Guide**

**What We Offer Our Students**

### Student Services

| Director       | Patricia Hilliard  
|----------------|--------------------
|                | 925.288.5809       
|                | Patricia_Hilliard@heald.edu |

| Advisor        | Valerie Price      
|----------------|--------------------
|                | 925.288.5826       
|                | Valerie_Price@heald.edu |

| Advisor        | Katie Hansen       
|----------------|--------------------
|                | 925.288.5827       
|                | Katherine_Hansen@heald.edu |

| Advisor        | Peter Fabbricatore 
|----------------|---------------------
|                | 925.288.5839       
|                | Peter_Fabbricatore@heald.edu |

| Advisor        | Jeime Bondoc       
|----------------|--------------------
|                | 925.288.5894       
|                | Jeime_Bondoc@heald.edu |

| Advisor        | Nick Nikitaras     
|----------------|--------------------
|                | 925.288.5839       
|                | Nikolaos_Nikitaras@heald.edu |

| Online         | Justin Halligan    
|----------------|--------------------
|                | 925.288.5817       
|                | Justin_Halligan@heald.edu |

### LRC Hours

**Monday to Thurs:** 7am-11pm  
**Friday:** 7am-7pm  
**Free Tutoring**  
**Monday to Friday:**  
Come on in and schedule an appointment

### FREE Shuttle Bus

**Day**

- 7:15am Bart to Campus  
- 7:45am Bart to Campus  
- 9:45am Bart to Campus  
- 11:45am Bart to Campus  
- 12:10pm Campus to Bart  
- 2:10pm Campus to Bart  
- 4:10pm Campus to Bart  
- 5:40pm Bart to Campus  
- 6:10pm Campus to Bart  
- 9:55pm Campus to Bart

**Evening**

- 7:45am Bart to Campus  
- 8:45am Bart to Campus  
- 12:05pm Campus to Bart  
- 2:05pm Campus to Bart

### Academic Advisors

| Business       | Waffaa Hanna       
|----------------|--------------------
|                | 925.288.5821       
|                | Waffa_Hanna@heald.edu |

| Dental         | Maria Pardolra     
|----------------|--------------------
|                | 925.288.5828       
|                | Maria_Pardolra@heald.edu |

| General Ed     | Suzanne Pederson  
|----------------|--------------------
|                | 925.288.5885       
|                | Suzanne_Pederson@heald.edu |

| Medical        | Dr. Fakhoury       
|----------------|--------------------
|                | 925.288.5824       
|                | Ekbal_Fakhoury@heald.edu |

| Assoc Medical  | Angela Oliva       
|----------------|--------------------
|                | 925.288.5863       
|                | Angela_Oliva@heald.edu |

| Pharm Tech Lead| Krissy Raynor      
|----------------|--------------------
|                | 925.288.5805       
|                | Kristian_Raynor@heald.edu |

| Paralegal & CJ | Wally Francis      
|----------------|--------------------
|                | 925.288.5865       
|                | Wally_Francis@heald.edu |

| Tech           | Brad Doster        
|----------------|--------------------
|                | 925.288.5837       
|                | Brad_Doster@heald.edu |

| MIBC           | Yolanda Barber     
|----------------|--------------------
|                | 925.288.5861       
|                | Yolanda_Barber@heald.edu |

**Faculty Feedback**

Students, please be reminded that your grade point totals, along with up-to-date information, will be posted in your portal at the end of:  
**WEEK THREE**  
**WEEK SIX**  
**WEEK EIGHT**

These are three points of reference to guide you through each quarter as you progress toward graduation. Keep in mind that there will be cases where assignment deadlines are pushed forward. Sometimes the absolute totals can be delayed a day or two. YOUR portal is YOUR guide for YOUR academic progress. Heald instructors strive to get information to you on time. We feel that this three-point feedback system is a value-added advantage for Heald students. Please consult YOUR Program Director when you have questions, comments or concerns about YOUR ACADEMIC ADVISING

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**CARE**

Student Assistance Program  
1-800-852-6238  
**FREE 24-hour assistance**

**CoCoKids**

925-676-5437  
For all your childcare needs!  
Schooling for toddlers. Local referrals.