MEETING OF THE LIBRARY COMMISSION

A   G   E   N   D   A

DATE: Thursday, May 24, 2012
TIME: 7:00 p.m.
LOCATION: Library Administration, Room C
75 Santa Barbara, Pleasant Hill, CA 94523

- Electronic agenda packet viewing is available at: http://guides.ccclib.org/commission
- Hard copy agenda packets are available for viewing at each Contra Costa County Library

The Library Commission will provide reasonable accommodations for persons with disabilities planning to attend Library Commission meetings who contact Library Administration at least 48 hours before the meeting, at (925) 646-6423.

Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the Contra Costa County Library Commission to a majority of members of the Library Commission less than 96 hours prior to that meeting are available for public inspection at Library Administration, 75 Santa Barbara Road, Pleasant Hill, CA 94523.

Library Commissioners, please call Corinne Kelly, Executive Secretary, at (925) 927-3206 by 5 p.m. Wednesday, May 23, 2012 if you will NOT be at the meeting. A quorum must be established before a meeting can be held. A record is maintained of Commissioner’s attendance.

1. 7:00 p.m. CALL THE MEETING TO ORDER
The Library Commission Chairperson will call the meeting to order.

2. COMMISSION BOOKSHELF
Library Commissioners can provide suggestions for current reading.

3. ROLL CALL

4. INTRODUCTIONS
Visitors will have an opportunity to introduce themselves; self-introductions are voluntary.

5. ITEMS FROM THE PUBLIC
Speakers from the audience may address the Library Commission on any relevant issue that is not scheduled for the agenda. Public comment can be made on agenda items when the item is discussed. Public comment is limited to three (3) minutes per speaker and speakers may fill out a speaker card. Public comment on agenda items can also be e-mailed to the Library Commission at ccclibcommission@ccclib.org to be received one day prior to the Library Commission meeting.

6. ACTION ACCEPTANCE OF MINUTES – Agenda Attachment 1
Commissioners will approve or amend the minutes for the meeting of March 22, 2012.

7. ACTION APPROVAL OF AGENDA
Commissioners will approve or amend the agenda for the meeting of May 24, 2012.

8. ACTION ITEMS OF INTEREST TO THE COMMISSION AND ANNOUNCEMENTS – Agenda Attachment 2
Commissioners or Library staff may make announcements regarding the Library Commission and Library or Friends group activities of interest to other Library Commission members.

9. CORRESPONDENCE – Agenda Attachment 3
Receipt and referral of Library Commission correspondence.

10. COUNTY LIBRARIAN REPORT – Agenda Attachment 4
Barbara Flynn, County Librarian, will report on items of interest to Commissioners.
11. 7:30 p.m. OLD BUSINESS

A. ACTION
   DISSEMINATION OF COMMUNITY LIBRARY INFORMATION – Agenda Attachment 5
   At the suggestion of Commissioner Enholm (District V) during the January 26, 2012 Library
   Commission meeting. Commissioners have viewed their city/town’s websites to identifying the way
   to link to the community library. Commissioners will now consider adopting a resolution that
   recommends that their appointing agency adopt a homepage “one-click button” that links directly to
   the Contra Costa County Library.

   B. ACTION
   STATE LIBRARY FUNDING ISSUES – Agenda Attachment 6
   Commissioner Smith (District IV) suggested that the Commission address the current State Library
   funding issues and have the Chair submit letters as appropriate. He requested that this be a regular
   agenda item.

12. 7:45 p.m. NEW BUSINESS

A. ACTION
   ELECTRONIC Books (e-books) - Agenda Attachment 7
   Commissioners will receive a presentation addressing concerns about e-books and have the
   opportunity for input.

B. ACTION
   2012 ANNUAL TRAINING ADVISORY BODIES TO THE BOARD OF SUPERVISORS UPDATE –
   -Agenda Attachment 8
   Commissioners will receive information from the April 30, 2012 Annual Training for Advisory Bodies
to the Board of Supervisors. Information related to appointed bodies to the Board of Supervisors,
including the new Advisory Body Handbook is available on the County’s Website at:
http://www.co.contra-costa.ca.us/index.aspx?nid=193

13. ACTION
   AGENDA SETTING FOR NEXT MEETING and FUTURE TOPICS
   Commissioners will suggest items for future meetings, including:
   - Brief update on the Library Lease and Service Agreements (the agreements do not impact the
     operating budget)
   - Strategic Plan Review
   - Library A-Go-Go review and update
   - Information on special library collections (ie: Walnut Creek’s Russian collection; Historical
     collection {climate controlled} and San Ramon’s jazz collection)
   - Reference directories, newspapers, and periodical sets
   - Historical societies and the community library connections
   - The history of the Dougherty Station Library partnership with Diablo Valley College, visioning
     future partnerships with community colleges
   - The Board of Supervisors are invited to attend a future meeting
   - Employment or career enhancement library assistance for job seekers
   - Demographic Report from the State Library. Look at ways the Library can meet the needs
     outlined in the State’s report
   - Patriot Act Update

14. 9:00 p.m. ADJOURNMENT TO THE July 26, 2012 LIBRARY COMMISSION MEETING
   Commissioners will adjourn to the July 26, 2012 Library Commission Meeting.