MEETING OF THE LIBRARY COMMISSION

AGENDA

DATE: Thursday, July 26, 2012
TIME: 7:00 p.m.
LOCATION: Library Administration, Room C
75 Santa Barbara, Pleasant Hill, CA 94523

- Electronic agenda packet viewing is available at: http://guides.ccclib.org/commission
- Hard copy agenda packets are available for viewing at each Contra Costa County Library

The Library Commission will provide reasonable accommodations for persons with disabilities planning to attend Library Commission meetings who contact Library Administration at least 48 hours before the meeting, at (925) 646-6423.

Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the Contra Costa County Library Commission to a majority of members of the Library Commission less than 96 hours prior to that meeting are available for public inspection at Library Administration, 75 Santa Barbara Road, Pleasant Hill, CA 94523.

Library Commissioners, please call Corinne Kelly, Executive Secretary, at (925) 927-3206 by 5 p.m. Wednesday, July 25, 2012 if you will NOT be at the meeting. A quorum must be established before a meeting can be held. A record is maintained of Commissioner’s attendance.

1. 7:00 p.m. CALL THE MEETING TO ORDER
The Library Commission Chairperson will call the meeting to order.

2. COMMISSION BOOKSHELF
Library Commissioners can provide suggestions for current reading.

3. ROLL CALL

4. INTRODUCTIONS
Visitors will have an opportunity to introduce themselves; self-introductions are voluntary.

5. ITEMS FROM THE PUBLIC
Speakers from the audience may address the Library Commission on any relevant issue that is not scheduled for the agenda. Public comment can be made on agenda items when the item is discussed. Public comment is limited to three (3) minutes per speaker and speakers may fill out a speaker card. Public comment on agenda items can also be e-mailed to the Library Commission at ccclibcommission@ccclib.org to be received one day prior to the Library Commission meeting.

6. ACTION ACCEPTANCE OF MINUTES – Agenda Attachment 1
Commissioners will approve or amend the minutes for the meeting of May 24, 2012.

7. ACTION APPROVAL OF AGENDA
Commissioners will approve or amend the agenda for the meeting of July 26, 2012.

Commissioners will discuss allocating times for each agenda item.

8. ACTION ITEMS OF INTEREST TO THE COMMISSION AND ANNOUNCEMENTS – Agenda Attachment 2
Commissioners or Library staff may make announcements regarding the Library Commission and Library or Friends group activities of interest to other Library Commission members.

9. CORRESPONDENCE – Agenda Attachment 3
Receipt and referral of Library Commission correspondence.
10. COUNTY LIBRARIAN REPORT – Agenda Attachment 4
Barbara Flynn, County Librarian, will report on items of interest to Commissioners.

11. 7:30 p.m. OLD BUSINESS

A. STATE LIBRARY FUNDING ISSUES – Agenda Attachment 5
   ACTION
   The Commission will address the current State Library funding.

B. DISSEMINATION OF COMMUNITY LIBRARY INFORMATION – Agenda Attachment 6
   ACTION
   Report from the “Homepage Library Click Committee” (was “One-Click Button Committee”). Commissioners will consider approving a draft board order for submission to the Board of Supervisors for their consideration that recommends that a Homepage Library Click be placed on the County’s website homepage.

12. 7:45 p.m. NEW BUSINESS

A. HISTORY OF THE DOUGHERTY STATION LIBRARY PARTNERSHIP WITH DIABLO VALLEY COLLEGE, VISIONING FUTURE PARTNERSHIPS WITH COMMUNITY COLLEGES – Agenda Attachment 7
   ACTION

B. LIBRARY LEASE AND SERVICES AGREEMENT UPDATE – Agenda Attachment 8
   ACTION

13. ACTION
    AGENDA SETTING FOR NEXT MEETING and FUTURE TOPICS
    Commissioners will suggest items for future meetings, including:
    ▪ The Board of Supervisors are invited to attend a future meeting
    ▪ Employment or career enhancement library assistance for job seekers
    ▪ Demographic Report from the State Library. Look at ways the Library can meet the needs outlined in the State’s report
    ▪ Patriot Act Update
    ▪ Strategic Plan Review
    ▪ Library A-Go-Go review and update
    ▪ Information on special library collections (ie: Walnut Creek’s Russian collection; Historical collection {climate controlled} and San Ramon’s jazz collection)
    ▪ Reference directories, newspapers, and periodical sets
    ▪ Historical societies and the community library connections

14. 9:00 p.m. ADJOURNMENT TO THE SEPTEMBER 27, 2012 LIBRARY COMMISSION MEETING
Commissioners will adjourn to the September 27, 2012 Library Commission Meeting.