MEETING DATE: Thursday, May 23, 2013
AGENDA ITEM #: 9
ITEM: CORRESPONDENCE

RECOMMENDED ACTION:

• None
Email Log Entry

Your changes have been saved. The status has changed. If this issue was assigned to anyone, they also received a copy.

Ticket # 2070

<table>
<thead>
<tr>
<th>Date of original Email:</th>
<th>4/29/2013</th>
</tr>
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<tbody>
<tr>
<td>Text of Email:</td>
<td>Commission mail, Community Service</td>
</tr>
<tr>
<td></td>
<td>to: <a href="mailto:cclibcommission@ccolib.org">cclibcommission@ccolib.org</a></td>
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<tr>
<td></td>
<td>comments: Hi I'm a student in Hercules high school and I was wondering if I could volunteer for the library for community service?</td>
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<tr>
<td></td>
<td>Please and thank you!</td>
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<tr>
<td></td>
<td>Name: junelyn</td>
</tr>
<tr>
<td></td>
<td>emailaddress: <a href="mailto:junelyniernes@gmail.com">junelyniernes@gmail.com</a></td>
</tr>
<tr>
<td>Assigned to:</td>
<td>McPartland, Gail ()</td>
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<td>Status:</td>
<td>Closed</td>
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Reply Date: 

Reply:

Hi Junelyn,

Thanks so much for your inquiry about volunteering at the Hercules Library! Please feel free to contact me directly by e-mail or phone (245-2420) so we can set up a time to meet and talk about volunteer opportunities at the Library. I have also attached a volunteer application form for your convenience. If you'd like, you can bring it with you when we meet.

Thank you!

Alison McKee

Senior Community Library Manager

Hercules and Crockett Libraries

ccolib.org

Additional Notes: =

Last Updated: 4/29/2013
CONTRA COSTA COUNTY
POLICY STATEMENT ON VOLUNTEER PROGRAMS

The use of volunteers in performing specific services is a valuable resource and provides an avenue for citizen participation in various County programs, which is recognized as being of public benefit. In recognition of the benefits, which may be derived from volunteer services, it is hereby declared that it shall be County policy to encourage and promote volunteer programs determined to be in the public interest.

It is County policy that volunteers will not replace County employees but will provide services to supplement or enrich regular County programs and services.

This policy statement is designed to provide the framework for all County Volunteer programs and activities. The following guidelines are adopted for volunteer programs:

VOLUNTEER PROGRAMS

A description of each volunteer program shall be submitted by the department head to the County Administrator for review and approval.

Factors to be considered in evaluating programs are the need for and public benefit to be derived from the volunteer program, associated County cost and staff effort required for such a program, the potential for injury to volunteers, and the possibility for injury to others including injuries giving rise to possible liability claims.

The County Administrator may adopt regulations governing the administration of this volunteer program.

VOLUNTEERS

A volunteer is defined as a person who renders services gratuitously and has been accepted in the volunteer program. The volunteer is not an employee of the County.

In recognition of the benefits to the County derived from volunteer services, authorized volunteers serving in programs approved by the Board of Supervisors shall be provided the benefits indicated below.

1. **Injury to Volunteer.** Contra Costa County volunteers are not entitled to workers’ compensation benefits. In lieu thereof and in return for the volunteer’s waiver of any claim against the County for illness, injury or other harm arising from acts or occurrences while providing volunteer services, the County shall provide, in the case of volunteer illness, injury or death resulting from acts or occurrences while providing authorized volunteer services, through self-insurance, for reimbursement of County authorized necessary medical expenses, and for minimum permanent disability compensation equal to that afforded under the workers’ compensation laws of California, provided, however, that no temporary disability compensation shall be paid; that medical expenses shall be limited to reimbursement for expenditures otherwise qualified for reimbursement which are not covered by the volunteer’s health plan, other available insurance coverage, or other third party (i.e., Federal, State or other payment); and that the County may elect to have the County’s Health Service Department provide the volunteer’s necessary medical care.

2. **Public Liability.** The County through its self-insurance program shall defend and indemnify volunteers upon request against liability claims initiated by third parties arising out of the volunteer’s acts or omissions occurring within the scope of authorized volunteer service, unless the volunteer acted or failed to act because of actual malice, fraud, corruption or gross negligence. Volunteers may be permitted to operate County vehicles in the performance of authorized volunteer services. Volunteers using County or personal automobiles in performing authorized services must maintain liability insurance at limits which as a minimum comply with the California Financial Responsibility Law and must have a driver’s license. The protection afforded by the County shall be in excess only of any other public liability or automobile insurance maintained by or which provides coverage for the volunteer, and shall not cover any damages to the volunteer’s vehicle, including any deductible amount.
CONTRA COSTA COUNTY LIBRARY
VOLUNTEER APPLICATION

Community Library _______________________

Name: _______________________________ E-Mail Address: __________________________

Address: _____________________________ City: __________________ Zip: ______________

Phone (Day) __________________________ (Evening) ____________________________ Last 4 digits of Social Security #: __________

Are you over 18 years of age? Yes: ___ No: ___ If no, please enter your date of birth: ________________

Please indicate volunteer service of interest:

______________________________________________________________________________

Special skills or interests you possess:

______________________________________________________________________________

Are you bilingual? Yes: ___ No: ___ Which languages?

______________________________________________________________________________

Please check the days and times you are available to volunteer:

<table>
<thead>
<tr>
<th></th>
<th>MON.</th>
<th>TUES.</th>
<th>WED.</th>
<th>THURS.</th>
<th>FRI.</th>
<th>SAT.</th>
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Community Service: If you are volunteering to receive Community Service Credit please complete the following:

Name of school or agency: ______________________ Name of teacher or agency contact: ______________________

Completion Date Required By: ______________________ Number of hours required: ______________________

Parental Consent: Required for Volunteers Under 18 Years of Age

As parent/guardian of this minor, permission is hereby granted for him/her to participate in the volunteer program. My child does not have any physical or medical problems, which would prohibit or limit participation in the volunteer program, except ______________________

Parent/Guardian Name: ____________________________________________

Phone (Day) ____________________________ (Evening) __________________________

Parent/Guardian Signature: ____________________________ Date: ________________

Revised 9-2011
Emergency Contact Person: __________________________ Relationship: __________________________
Phone (Day) ______________________ (Evening) ______________________ Address: __________________________

Medical Information: Do you have a health problem we should be aware of in an emergency? Yes: ___ No: ___
If yes, please describe: ______________________________________________________________________
Do you take medication for this health problem? Yes ___ No ___ If yes, medication is: ______________________________________________________________________
Are you allergic to any medication? Yes: ___ No: ___ If yes, it is: ______________________________________________________________________
Name of medical, hospital or other health insurance: ____________________________________________

I certify that I will not be operating a vehicle in my capacity as a volunteer.
Signature: __________________________ Date: __________________________

Waiver: I have been informed against and accept responsibility for any breach on my part respecting confidential information. I have read the Resolution adopted by the County Board of Supervisors on volunteer programs. In return for the benefits provided by Contra Costa County in case of my illness, injury, death or third party liability while providing, or resulting from acts or occurrences within the scope of my authorized volunteer services, and for my right to authorized expense reimbursement, I waive any claim on my behalf or on behalf of my heirs, representatives, and assigns against the County of Contra Costa, any other agency governed by the Board of Supervisors, and any agent, officer or employee thereof for illness, injury, debts or without limitation, other harm arising from my volunteer service, whether or not authorized.
Volunteer Signature: __________________________ Date: __________________________
Parent/Guardian Signature: __________________________ Date: __________________________
Verified by (library staff signature): __________________________ Date: __________________________

For Library Staff Use

Recommended: Yes: ___ No: ___ If not recommended, please explain: __________________________
Volunteer Job Title: __________________________ Start Date: __________________________
Volunteer Supervisor’s Signature: __________________________ Date: __________________________
Comm. Library Manager’s Signature: __________________________ Date: __________________________
Termination Date: __________________________ Reason: __________________________

Volunteer Services Coordinator’s Signature: __________________________ Date: __________________________

Revised 9-2011
April 4, 2013

Federal Glover, Chair  
Contra Costa County Board of Supervisors  
651 Pine St.  
Martinez CA 94553

Subject: 2013-14 Contra Costa County Library Budget

Dear Supervisor Glover,

Thank you for the on-going support of libraries from the Contra Costa County Board of Supervisors.

At the March 28, 2013 Library Commission meeting, County Librarian Barbara Flynn presented a thorough review of the proposed 2013-14 library budget. After discussion, the Library Commission voted unanimously to recommend its adoption by the Board.

The budget will allow the continuation of at least 35 hours of service in communities where the city provides facility maintenance. It will also continue Project Chance where 176 adults are learning how to read, along with the other award winning services the library provides.

On behalf of the Library Commission and the residents of Contra Costa County, thank you again for your support of libraries.

Best regards,

Shirley S. Peck, Ph.D.  
Chair, Contra Costa County Library Commission

cc: John Gioia, Board of Supervisors District I  
Candace Andersen, Board of Supervisors District II  
Mary Piepho, Board of Supervisors District III  
Karen Mitchoff, Board of Supervisors, District IV  
David Twa County Administrator  
Barbara Flynn, County Librarian  
Library Commissioners
March 29, 2013

The Honorable Lois Wolk
California State Senate
State Capitol, Room 5114
Sacramento CA 95814

Subject: California Library Week (SCR 14)

Dear Senator Wolk,

Thank you for your long support of public libraries and for recognizing the tremendous value they bring to all Californians. On behalf of the residents of Contra Costa County, the Contra Costa County Library Commission endorsed on March 28, 2013 your resolution to recognize California Library Week from April 14 – 20.

Public libraries provide a safe place in which students can do their homework, people can use public access computer to write their resumes and search for jobs, and through literacy programs learn how to read.

In addition, public libraries are the storehouse of our civilization as they preserve local history. Many use them to research their genealogy and learn about their family's past.

Libraries, like good schools and roads, are an integral part of the community. Again, thank you for introducing SCR 14 and we are pleased to join you in recognizing California Library Week.

Sincerely,

Shirley S. Peck, Ph.D.
Chair, Contra Costa County Library Commission

cc: Mark DeSaulnier, Senator, 7th District
Loni Hancock, Senator, 9th District
Jim Frazier, Assembly member, 11th District
Susan Bonilla, Assembly member, 14th District
Nancy Skinner, Assembly member, 15th District
John Gioia, Supervisor, District 1
Candace Andersen, Supervisor, District 2
Mary Piepho, Supervisor, District 3
Karen Mitchoff, Supervisor, District 4
Federal Glover, Supervisor, District 5
David Twa, County Administrator
Barbara Flynn, County Librarian
April 12, 2013

District V Includes

The Honorable Edmond G. Brown Jr.
Governor, State of California
State Capitol, Room 1173
Sacramento CA 95814

Antioch (North)
Hercules
Martinez
Pinole (North)
Pittsburg

Subject: State Library Funding

Dear Governor Brown,

On behalf of the residents of Contra Costa County, thank you for including public library funding in your 2013-14 Budget. The $4.7 million helps to provide support for literacy programs to teach adults to read, as well resource sharing between the 183 library jurisdictions.

California’s public libraries:
- Provides a safe place for students to do their homework.
- Reading programs assist in development reading skills which are so important for education success.
- Provide resources to learn skills needed for new jobs and careers.

Increasing library funding would strengthen California libraries which are so important to support the transformative power of education and the growth of our state’s economy. Additionally, without increased funding, over $12 Million in Federal funds that was received in 2012-13 is jeopardized due to the Maintenance of Effort requirement.

Again, on behalf of the over 1,000,000 California residents who use their libraries each day; please increase the present proposed funding. Thank you.

Sincerely,

[signature]

Federal D. Glover
Chair
District V Includes

April 12, 2013

The Honorable Lois Wolk
California State Senate
State Capitol, Room 5114
Sacramento CA 95814

Subject: Local Government Finance: Public Libraries (SCA7)

Dear Senator Wolk,

Thank you for your long support of public libraries. On behalf of the residents of Contra Costa County, the Board of Supervisors endorsed on January 22, 2013 your proposed constitutional amendment that would reduce the threshold for passage of local public library measures from two thirds to 55%.

Public libraries are the community’s living room where students can do their homework in a safe place; residents can use the public access computers to perform job searches and file for government benefits; and others research opportunities to establish new businesses.

Libraries like good schools and roads are an integral part of the community. Again thank you for introducing this constitutional amendment.

Sincerely,

Federal Glover, Chair
Contra Costa County Board of Supervisors

315 E. Leland Road
Pittsburg, CA 94565
Phone: (925) 427-8138
Fax: (925) 427-8142

651 Pine Street
Martinez, CA 94553
Phone: (925) 335-8200
Fax: (925) 335-8208

151 Linus Pauling Drive
Hercules, CA 94547
Phone: (510) 262-8800
Fax: (510) 262-8808
Corrine please include this in the next packet. Thanks as

xxxxxxx

--- On Tue, 4/2/13, Concord City Council <citycouncil@cityofconcord.org> wrote:

From: Concord City Council <citycouncil@cityofconcord.org>
Subject: Attn. Mayor Helix
To: "alan smith" <alanbsmith@sbcglobal.net>
Date: Tuesday, April 2, 2013, 4:24 PM

From: Daniel C. Helix
Sent: Tuesday, April 02, 2013 3:57 PM
To: Concord City Council
Subject: Re: Attn. Mayor Helix

My pleasure. I am hoping some day to have a much expanded library in Concord.

xxxxxxx

From: alan smith [mailto:alanbsmith@sbcglobal.net]
Sent: Tuesday, April 02, 2013 9:54 AM
To: Concord City Council
Subject: Attn. Mayor Helix

Mayor Helix, thank you so much for signing both letters to support libraries. Your support of libraries is much appreciated. Also thank you for announcing you had signed the letter to Senator Wolk at last week's council meeting. I was proud to be able to announce that at the Library Commission meeting on March 28.

Hearings are now scheduled on Senator Wolk’s SCA7 on May 8.

Again thank you for your support.

Alan Smith
Greater Concord Chamber of Commerce
Government Affairs Committee
Update

April, 2013

You're invited to attend our next Government Affairs Committee Meeting:

Government Affairs Committee
Wednesday, April 17, 2013
7:45 am
Concord Chamber Office
2280 Diamond Blvd., Suite 200
Concord

Read below for some discussion items and issues we will review during our meeting.

“California Library Funding Issues

At our April 17, 2013 GAC Committee meeting at 7:45 am, we will be reviewing state funding for local libraries. Governor Brown has eliminated and/or severely slashed funding for libraries. As a result, many no longer offer literacy programs, or have inter-library lending programs. The actual state funding in 2010-2011 was $30.4 million. Passed by legislature and signed by the Governor for 2012-2013 was $4.7 million, with $4.7 million budgeted for 2013-2014. Learn more about this issue at our meeting from Library Commissioner Alan Smith.”
Hi Alan,

Very nice indeed, thank you for sharing.

Corinne: please add this to the Commission packet for our May meeting.

Thanks,

Barbara

--- On Wed, 4/17/13, Deidre Heitman <DHeitma@bart.gov> wrote:

From: Deidre Heitman <DHeitma@bart.gov>
Subject: Re: Fw: Concord Chamber GAC
To: "alan smith" <alanbsmith@sbcglobal.net>
Date: Wednesday, April 17, 2013, 6:27 PM

Mr Smith

I let me say that I have a Contra Costa library card and love the library system. I was fortunate to be able to work with library staff w years ago on placing library kiosks at two of our stations --- Pittsburg Bay Point and El Cerrito del Norte. I'm not sure how they are doing but we hear anecdotaly that our riders really like them. I think the Contra Costa libraries are really fantastic -- your programs and services are interesting and fun. Kudos!

Second I would love to meet you sometime soon. I will ask our staff about getting notices for the BATF meetings as I would really
like to sit in from time to time. As one of BART’s grant writers, it would be good for me to hear more ideas from the BATF. Unfortunately I’m in the middle of writing 2 very complicated grant requests, so I might not be able to attend tomorrow.

I will keep your idea regarding station lighting in mind in future grant proposals.

As for the station signs, the transit maps will include route numbers at the bus stops, as you describe. The maps are quite informative and will be a great help to our riders.

I agree that the focus on stations is exciting and I think Concord will be well positioned for some improvements in the years to come especially when the specific plan is completed. I consider it my job to advocate for Concord (and other Contra Costa stations) internally at BART.

Thanks for your e-mail! I look forward to meeting you soon. Don’t hesitate to contact me.

Sincerely,

Deidre Heitman, Principal Planner
(510) 287-4796

From: alan smith [alanbsmith@sbcglobal.net]  
Sent: 04/17/2013 05:48 PM MST  
To: Deidre Heitman 
Subject: Re: Fw: Concord Chamber GAC

Deidre, thank you so much for your very informative response.

Be way of back ground, besides being a library commissioner in Contra Costa County, I'm the vice chair of the BART Accessibility Task Force (BATF). Got involved became I became legally blind due to diabetes. Hasn't slowed me down - just opened some new doors to getting involved.

I attend many of the BART board meetings and have been hearing a bit about the focus on stations and the station as "place". We had a brief over view at a 40,000 foot level last meeting of the aims. This really makes it exciting.

I'm not sure how far your planning goes within the station. As a lead in, we have periodic meetings with operations (Don Allen etc. - one is tomorrow) about station issues, lighting etc. It would really be great if on dark cloudy days, the lights under the canopy could be left on - it would make it much easier to see the stairs and escalators.

I certainly support improved signs. You might consider a map of where each County Connection bus picks up passengers at the station. I once was taking the bus to Martinez and wanted to verify its location and asked the station agent who said she did not know. A map would have been helpful.

I trust we can stay in contact. Thanks and look forward to seeing exciting improvements.

Alan Smith
925.825.5575

--- On Wed, 4/17/13, Deidre Heitman <DHeitma@bart.gov> wrote:
I accidentally lopped of the "t" in your e-mail, so this came back to me. I am re-sending it to you now.

Deidre Heitman  
Principal Planner  
(510) 287-4796  
----- Forwarded by Deidre Heitman/MSQ/Oak/BART on 04/17/2013 04:07 PM -----

From: Deidre Heitman/MSQ/Oak/BART  
To: alanbsmith@sbcglobal.net  
Cc: gailmurraybart@aol.com, tlfeng@bart.gov, June  
Garrett/Lma/Oak/Bart@BART, rllee@bart.gov  
Date: 04/17/2013 03:58 PM  
Subject: Fw: Concord Chamber GAC

Dear Mr. Smith:

Mr. Murray is correct in that I have been involved with the City of Concord's Downtown Specific Plan process and serve on the Technical Advisory Committee for that project. We're very excited to be working with the city and hope to develop some solid projects through this process.

We are aware that signage to and from the station, particularly to Todos Santos Plaza and other downtown destinations, is needed at this station, and have plans underway to correct the problem. We are about to release an RFP for signage at all of the central Contra Costa stations including Concord. This project will provide comprehensive signage within the station including local area and transit maps. In addition, we have obtained grant funds to create kiosks on and off BART property to direct pedestrians and bicyclists to areas of interest including downtown, local bicycle paths, etc. We will be working closely with city and County Connection staff on these two signage programs over the next year.

In addition, BART has obtained grant funds for a yet-to-be-determined capital project at the Concord BART station, and we hope the specific plan process will generate a list of high priority projects that we can implement within a short time frame. We also have other ideas of projects related to bicycle storage and improved lighting, for which I am looking for grant funds.

...out, we hope to make some important improvements at Concord BART in the near future, and I appreciate your interest in this BART station. I hope you won't hesitate to contact me if you have any questions about the above projects or with other ideas you might have to improve the station
area.

Sincerely,

Deidre Heitman
Principal Planner
(510) 287-4796
----- Forwarded by Deidre Heitman/MSQ/Oak/BART on 04/17/2013 03:51 PM -----

From: gailmurraybart@aol.com
To: alanbsmith@sbcglobal.net,
Cc: dheitma@bart.gov, TPeng@bart.gov
Date: 04/17/2013 01:30 PM
Subject: Re: Concord Chamber GAC

Hi Alan-

Yes, I did get the agenda you sent. Thank you. I have been back from
vacation with the flu, so not responding very quickly.

I believe that Deidre Heitman of BART staff is already involved in
Concord's planning. I am copying her on this email so she will know what
went on at the Chamber, as reported by you.

I am also copying the district architect, to make him aware of the
additional signage needed at the Concord BART station.

Hope your library presentation was well-received.

Gail

-----Original Message-----
From: alan smith <alanbsmith@sbcglobal.net>
To: gailmurraybart <gailmurraybart@aol.com>
Sent: Wed, Apr 17, 2013 9:59 am
Subject: Concord Chamber GAC

Gail, a couple of days ago I shared today's agenda with you. VM Tim Grayson made a good presentation about
improving Concord as a destination.
Near the end, I suggested that they should contact you and have BART be part of the discussion. I explained
how BART is looking to upgrade its
stations etc. and there was a logical tie in.

It was noted that at Concord BART there is no map or sign pointing to don town Concord and that many people
think it is far away.

Just giving you a heads up.
May 1, 2013

The Honorable Edmond G. Brown Jr.
Governor, State of California
State Capitol, Room 1173
Sacramento CA 95814

Subject: State Library Funding

Dear Governor Brown,

On behalf of the residents of Concord and Contra Costa County, thank you for including public library funding in your 2013-14 Budget. The $4.7 million helps to provide support for literacy programs to teach adults to read, as well resource sharing between the 183 library jurisdictions.

California’s public libraries:
- Provides a safe place for students to do their homework.
- Reading programs assist in development reading skills which are so important for education success.
- Provide resources to learn skills needed for new jobs and careers.

Increasing library funding would strengthen California libraries which are so important to support the transformative power of education and the growth of our state’s economy. Additionally, without increased funding, over $12 Million in Federal funds that was received in 2012-13 is jeopardized due to the Maintenance of Effort requirement.

Again, on behalf of the 125,000 Concord residents who make 240,000 visits per year to the Concord library, and over 1,000,000 California residents who use their libraries each day, please increase the present proposed funding. Thank you.

Sincerely,

Kim Trupiano
Board Chair
This message was submitted to the Library Commission.


to: ccclibcommission@ccclib.org

comments: We are introducing a FREE web based Teachers and Student collaboration portal called TAMBARK. It was built in the Tri valley area. And we are looking for support to promote this.

This is specifically targeted to help the independent teachers and students in our community. As you are aware, we see scores of these Independent Tutors who are devoting time and effort to educate our kids, however they have no infrastructure and understanding to use technology to do the same.

Our primary goal is to help them and the education segment in general to adopt latest technologies in their teaching methods, which would lead to better communication, management and collaboration between students and teachers in their respective field of study.

We have kept the solution free for all, with no advertising, and we hope to build a community called "Tambark", where students and teachers can easily find each other at local levels.

Hope you would visit our website at this url: http://www.tambark.com

And we look forward to any feedback and comments. And also any way we can drop off brochures in your libraries.

Regards
Kiran

Name: Kiran Harpanhelli

emailaddress: cto@tambark.com

phone: 9255484716

---

Geneva, for your review re Education subject guide. —Paula

Thank you Paula. This sounds great! Can't wait to check it out and hopefully link to it on our subject guide.

Geneva Moss | Librarian - Youth Services
Contra Costa County Library | Antioch Library

FYI - This site is in a very early Beta state. I did a number of searches and ended up with the same 2 teachers - one of which does not appear to be legitimate. In case they contact us again I wanted to let you know that the site will not be added to our homework help site at this time.

Geneva Moss | Librarian - Youth Services
Contra Costa County Library | Antioch Library