MEETING OF THE LIBRARY COMMISSION

AGENDA

DATE: Thursday, July 25, 2013
TIME: 7:00 p.m.
LOCATION: Library Administration, Room C
75 Santa Barbara, Pleasant Hill, CA 94523
- Electronic agenda packet viewing is available at: http://guides.cclib.org/commission
- Hard copy agenda packets are available for viewing at each Contra Costa County Library

The Library Commission will provide reasonable accommodations for persons with disabilities planning to attend Library Commission meetings who contact Library Administration at least 48 hours before the meeting, at (925) 646-6423.

Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the Contra Costa County Library Commission to a majority of members of the Library Commission less than 96 hours prior to that meeting are available for public inspection at Library Administration, 75 Santa Barbara Road, Pleasant Hill, CA 94523.

Library Commissioners, please call Corrine Kelly, Executive Secretary, at (925) 927-3206 by 5 p.m. Wednesday, July 24, 2013 if you will NOT be at the meeting. A quorum must be established before a meeting can be held. A record is maintained of Commissioner’s attendance.

1. 7:00 p.m. CALL THE MEETING TO ORDER
   The Library Commission Chairperson will call the meeting to order.

2. COMMISSION BOOKSHELF
   Library Commissioners can provide suggestions for current reading.

3. ROLL CALL

4. INTRODUCTIONS
   Visitors will have an opportunity to introduce themselves; self-introductions are voluntary.

5. ITEMS FROM THE PUBLIC
   Speakers from the audience may address the Library Commission on any relevant issue that is not scheduled for the agenda. Public comment can be made on agenda items when the item is discussed. Public comment is limited to three (3) minutes per speaker and speakers may fill out a speaker card. Public comment on agenda items can also be e-mailed to the Library Commission at cclibcommission@ccclib.org to be received one day prior to the Library Commission meeting.

6. ACTION ACCEPTANCE OF MINUTES – Agenda Attachment 1
   Commissioners will approve or amend the minutes for the meeting of May 23, 2013.

7. ACTION APPROVAL OF AGENDA
   Commissioners will approve or amend the agenda for the meeting of July 25, 2013 and confirm time allocation for each agenda item.

8. 7:15 p.m. ACTION ITEMS OF INTEREST TO THE COMMISSION AND ANNOUNCEMENTS – Agenda Attachment 2
   Commissioners or Library staff may make announcements regarding the Library Commission and Library or Friends group activities of interest to other Library Commission members.

9. CORRESPONDENCE – Agenda Attachment 3
   Receipt and referral of Library Commission correspondence.
10. 7:25 p.m. OLD BUSINESS

A. STATE LIBRARY FUNDING ISSUES
ACTION Table to September meeting.

B. BOARD EFFECTIVENESS TRAINING DATE
ACTION Determine if the CPLA (California Public Library Advocates) trainer is available for training. Commissioners agreed to a possible training on Saturday, September 7, 2013 pending trainer's availability.

C. STRATEGIC PLAN UPDATE & COMMISSION TOWN HALL
ACTION Gail McPartland, Deputy County Librarian: Public Services, Brown Miller Communications, Inc., and library staff will update the Commission on planning activities and conduct a 100-minute community input exercise.

11. 8:50 p.m. NEW BUSINESS

A. SEPTEMBER LIBRARY COMMISSION MEETING
ACTION Discuss possible change in date of the September meeting.

12. ACTION AGENDA SETTING FOR NEXT MEETING and FUTURE TOPICS
Commissioners will suggest items for future meetings, including:
- Commissioner Meisch (Walnut Creek) offered to provide information about the Russian Collection at the Walnut Creek Library (possibly at September meeting)
- County historical society
- Remember & Go
- Employment or career enhancement library assistance for job seekers
- Ways the Library can meet the needs outlined in the State’s Demographic Report
- Information on special library collections, reference directories, newspapers, and periodical sets (i.e.: historical collection {climate controlled} and San Ramon’s jazz collection)
- Ways to increase book donations and sales for Friends of the Library

13. 9:00 p.m. ADJOURNMENT TO THE SEPTEMBER LIBRARY COMMISSION MEETING