MEETING OF THE LIBRARY COMMISSION

AGENDA

DATE: Thursday, SEPTEMBER 5, 2013
TIME: 7:00 p.m.
LOCATION: Library Administration, Room C
75 Santa Barbara, Pleasant Hill, CA 94523
- Electronic agenda packet viewing is available at: http://guides.ccelib.org/commission
- Hard copy agenda packets are available for viewing at each Contra Costa County Library

The Library Commission will provide reasonable accommodations for persons with disabilities planning to attend Library Commission meetings who contact Library Administration at least 48 hours before the meeting, at (925) 646-6423.

Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the Contra Costa County Library Commission to a majority of members of the Library Commission less than 96 hours prior to that meeting are available for public inspection at Library Administration, 75 Santa Barbara Road, Pleasant Hill, CA 94523.

Library Commissioners, please call Corinne Kelly, Executive Secretary, at (925) 927-3206 by 5 p.m. Wednesday, September 4, 2013 if you will NOT be at the meeting. A quorum must be established before a meeting can be held. A record is maintained of Commissioner's attendance.

1. 7:00 p.m. CALL THE MEETING TO ORDER
   The Library Commission Chairperson will call the meeting to order.

2. COMMISSION BOOK SHELF
   Library Commissioners can provide suggestions for current reading.

3. ROLL CALL

4. INTRODUCTIONS
   Visitors will have an opportunity to introduce themselves; self-introductions are voluntary.

5. ITEMS FROM THE PUBLIC
   Speakers from the audience may address the Library Commission on any relevant issue that is not scheduled for the agenda. Public comment can be made on agenda items when the item is discussed. Public comment is limited to three (3) minutes per speaker and speakers may fill out a speaker card. Public comment on agenda items can also be e-mailed to the Library Commission at ccelibcommission@cccelib.org to be received one day prior to the Library Commission meeting.

6. ACTION ACCEPTANCE OF MINUTES – Agenda Attachment 1
   Commissioners will approve or amend the minutes for the meeting of July 25, 2013.

7. ACTION APPROVAL OF AGENDA
   Commissioners will approve or amend the agenda for the meeting of September 5, 2013 and confirm time allocation for each agenda item.

8. ACTION ITEMS OF INTEREST TO THE COMMISSION AND ANNOUNCEMENTS – Agenda Attachment 2
   Commissioners or Library staff may make announcements regarding the Library Commission and Library or Friends group activities of interest to other Library Commission members.

9. CORRESPONDENCE – Agenda Attachment 3
   Receipt and referral of Library Commission correspondence.

10. COUNTY LIBRARIAN REPORT – Agenda Attachment 4
    Barbara Flynn, County Librarian, will report on items of interest to Commissioners.
11. 8:00 p.m. OLD BUSINESS
   A. STATE LIBRARY FUNDING ISSUES – Agenda Attachment 5
      ACTION Commissioners will address the State Library funding.

12. 8:10 p.m. NEW BUSINESS
   A. RUSSIAN COLLECTION AVAILABLE AT THE WALNUT CREEK LIBRARY – Agenda Attachment 6
      Commissioner Meisch (Walnut Creek) will provide information about the Walnut Creek Library’s Russian Collection that is available to the public.

   B. NEWPORT BEACH LIBRARY WEBSITE – Agenda Attachment 7
      Commissioner Smith (District IV) would like the Commission to consider the possibility for the Contra Costa County Library to emulate some aspects of the Newport Beach Library’s Website, http://www.newportbeachlibrary.org/

   C. NOMINATIONS FOR 2014 LIBRARY COMMISSION OFFICERS – Agenda Attachment 8
      Commissioners will consider making nominations for the Library Commission for 2014. Nominations can be made during this meeting or submitted to Corinne Kelly, Executive Secretary, at Library Administration, 1750 Oak Park Blvd. Pleasant Hill, CA 94523, or by email to ckelly@ccclib.org. Officers for 2014 will be selected at the November 21, 2013, meeting.

   D. 2013 ANNUAL REPORT AND WORK PLAN FOR 2014 – Agenda Attachment 9
      The Library Commission is required to submit an annual report and work plan to the Board of Supervisors to satisfy the County’s advisory body requirements. Commissioners may suggest additional items to be included in the draft Annual Report and Work Plan at the meeting, or submit them to ckelly@ccclib.org, or fax items to (925) 646-6461, before November 8, 2013. The draft 2013 Annual Report and Work Plan for 2014 will be available for Commissioners’ consideration at the November 21, 2013 meeting.

13. ACTION AGENDA SETTING FOR NEXT MEETING and FUTURE TOPICS
    Commissioners will suggest items for future meetings, including:
    - County historical society
    - Remember & Go (November 21, 2013)
    - Employment or career enhancement library assistance for job seekers
    - Ways the Library can meet the needs outlined in the State’s Demographic Report
    - Information on special library collections, reference directories, newspapers, and periodical sets (i.e. Historical collection {climate controlled} and San Ramon’s jazz collection)
    - Ways to increase book donations and sales for Friends of the Library

14. 9:00 p.m. ADJOURNMENT TO THE NOVEMBER 21, 2013 LIBRARY COMMISSION MEETING