MEETING OF THE LIBRARY COMMISSION

AGENDA

DATE: Thursday, November 21, 2013
TIME: 7:00 p.m.
LOCATION: Library Administration, Room C
75 Santa Barbara, Pleasant Hill, CA 94523

Electronic agenda packet viewing is available at: http://guides.ccclib.org/commission
- Hard copy agenda packets are available for viewing at each Contra Costa County Library

The Library Commission will provide reasonable accommodations for persons with disabilities planning to attend Library Commission meetings who contact Library Administration at least 48 hours before the meeting, at (925) 646-6423.

Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the Contra Costa County Library Commission to a majority of members of the Library Commission less than 96 hours prior to that meeting are available for public inspection at Library Administration, 75 Santa Barbara Road, Pleasant Hill, CA 94523.

Library Commissioners, please call Corinne Kelly, Executive Secretary, at (925) 927-3206 by 5 p.m. Wednesday, November 20, 2013 if you will NOT be at the meeting. A quorum must be established before a meeting can be held. A record is maintained of Commissioner’s attendance.

1. 7:00 p.m. CALL THE MEETING TO ORDER
The Library Commission Chairperson will call the meeting to order.

2. COMMISSION BOOKSHELF
Library Commissioners can provide suggestions for current reading.

ROLL CALL

INTRODUCTIONS
Visitors will have an opportunity to introduce themselves; self-introductions are voluntary.

ITEMS FROM THE PUBLIC
Speakers from the audience may address the Library Commission on any relevant issue that is not scheduled for the agenda. Public comment can be made on agenda items when the item is discussed. Public comment is limited to three (3) minutes per speaker and speakers may fill out a speaker card. Public comment on agenda items can also be e-mailed to the Library Commission at ccclibcommission@ccclib.org to be received one day prior to the Library Commission meeting.

6. ACTION ACCEPTANCE OF MINUTES – Agenda Attachment 1
Commissioners will approve or amend the minutes for the meeting of September 5, 2013.

7. ACTION APPROVAL OF AGENDA
Commissioners will approve or amend the agenda for the meeting of November 21, 2013 and confirm time allocation for each agenda item.

8. ACTION ITEMS OF INTEREST TO THE COMMISSION AND ANNOUNCEMENTS – Agenda Attachment 2
Commissioners or Library staff may make announcements regarding the Library Commission and Library or Friends group activities of interest to other Library Commission members.

9. CORRESPONDENCE – Agenda Attachment 3
Receipt and referral of Library Commission correspondence.

10. COUNTY LIBRARIAN REPORT – Agenda Attachment 4
Cathy Sanford, Interim County Librarian, will report on items of interest to Commissioners.
11. 8:00 p.m. OLD BUSINESS
   A. STATE LIBRARY FUNDING ISSUES – Agenda Attachment 5
      ACTION Commissioners will address the State Library funding.
   B. ELECTION OF 2014 LIBRARY COMMISSION OFFICERS – Agenda Attachment 6
      ACTION Commissioners will have the opportunity to nominate additional candidates.
      - Commission Chair Peck (Brentwood) agreed to another term as Chair if reelected
      - Commissioner Fuller (Martinez) agreed to another term as Vice-chair if reelected
      Commissioners will elect officers of the Library Commission.
   C. 2013 ANNUAL REPORT AND WORK PLAN FOR 2014 – Agenda Attachment 7
      ACTION Library Commissioners will consider the Draft 2013 Annual Report and 2014 Work Plan. The Commission will be asked to authorize the Chair and Vice-chair to review the final document and authorize that it be sent to the Board of Supervisors to satisfy advisory body requirements.

12. 8:20 p.m. NEW BUSINESS
   A. REMEMBER & GO – Agenda Attachment 8
      Library Commissioners will receive a presentation on the Library’s new initiative, Remember & Go.
   B. LIBRARY COMMISSION MEETING DATES – Agenda Attachment 9
      ACTION Commissioners will confirm the meeting dates for 2014.
   C. THE CORPORATION FOR EDUCATION NETWORK INITIATIVES IN CALIFORNIA (CENIC) – Agenda Attachment 10
      Commissioner Smith (District IV) will lead the discussion on CENIC with the purpose to encourage the Commission to approve the Commission Chair to write a letter to Governor Brown, urging funding for CENIC.

13. ACTION AGENDA SETTING FOR NEXT MEETING and FUTURE TOPICS
    Commissioners will suggest items for future meetings, including:
    ▪ Contra Costa County Historical Society
    ▪ Consider CLA resolution on Privacy Rights and Open Government pending Board of Supervisors direction
    ▪ Employment or career enhancement library assistance for job seekers
    ▪ Ways the Library can meet the needs outlined in the State’s Demographic Report
    ▪ Information on special library collections, reference directories, newspapers, and periodical sets (ie: Historical collection (climate controlled) and San Ramon’s jazz collection)
    ▪ Ways to increase book donations and sales for Friends of the Library

14. 9:00 p.m. ADJOURNMENT TO THE 2014 LIBRARY COMMISSION MEETING