MEETING OF THE LIBRARY COMMISSION
AD HOC COMMITTEE ON COMMISSION ORGANIZATION

Minutes

DATE: Thursday, June 30, 2016

1. CALL THE MEETING TO ORDER
Chair called the meeting to order at 5:30 p.m.

2. ROLL CALL
Ad Hoc Committee members: Chair Alan Smith (District IV), Laura Canciamilla (City of Pittsburg), Kathy Gilcrest (City of San Ramon), Brian Miller (City of Hercules), Katherine Bracken (City of Pleasant Hill) were present. Ad Hoc Committee member Peter Wilson (District IV Alternate) was excused and Mary Ann Hoisington (City of Lafayette) was absent. Also present were Yvonne Lalanne (City of Walnut Creek) and Interim County Librarian Terry Speiker.

3. ITEMS FROM THE PUBLIC
There were no items from the public.

4. ANNOUNCEMENTS AND ITEMS OF INTEREST
There were no announcements or items of interest.

5. ACCEPTANCE OF MINUTES
Commissioners unanimously adopted the minutes of the June 9, 2016 meeting.

*Recorded votes –

AYES: Katherine Bracken, City of Pleasant Hill; Laura Canciamilla, City of Pittsburg; Kathy Gilcrest, City of San Ramon; Brian Miller, City of Hercules; Chair Alan B. Smith, CCC District 4

NOT PRESENT: Mary Ann Hoisington, City of Lafayette; Peter Wilson, District IV Alternate

6. COMMISSION ORGANIZATION

The Committee members discussed revisions to Section IV, item B. Commissioner Gilcrest (City of San Ramon) made a motion to change to wording to say public comment. Seconded by Commissioner Canciamilla (City of Pittsburg). The motion was unanimously approved.

*Recorded votes –

AYES: Katherine Bracken, City of Pleasant Hill; Laura Canciamilla, City of Pittsburg; Kathy Gilcrest, City of San Ramon; Brian Miller, City of Hercules; Chair Alan B. Smith, CCC District 4

NOT PRESENT: Mary Ann Hoisington, City of Lafayette; Peter Wilson District IV Alternate

The committee members discussed further revisions to Section IV. Commissioner Gilcrest (City of San Ramon) made a motion to combine items B and K, combine items E and J, reword item F and Commissioner Miller (City of Hercules) will write an added duty for Section IV that responds to Section III, item D. The motion is seconded by Commissioner Canciamilla (City of Pittsburg). The motion was unanimously approved.

*Recorded votes –

AYES: Katherine Bracken, City of Pleasant Hill; Laura Canciamilla, City of Pittsburg; Kathy Gilcrest, City of San Ramon; Brian Miller, City of Hercules; Chair Alan B. Smith, CCC District 4

NOT PRESENT: Mary Ann Hoisington, City of Lafayette; Peter Wilson District IV Alternate
Commissioner Gilcrest (City of San Ramon) made a motion to revise Section IX, item E to discuss elections for vacated seats of the Chair or Vice Chair. Commissioner Miller (City of Hercules) seconded the motion. Motion was unanimously approved.

*Recorded votes –

AYES: Katherine Bracken, City of Pleasant Hill; Laura Canciamilla, City of Pittsburg; Kathy Gilcrest, City of San Ramon; Brian Miller, City of Hercules; Chair Alan B. Smith, CCC District 4

NOT PRESENT: Mary Ann Holsington, City of Lafayette; Peter Wilson District IV Alternate

7. **ADJOURNMENT**
The meeting adjourned.

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Submitted by Brooke Converse
Department and Community Media Relations Coordinator, Contra Costa County Library