CONTRA COSTA COUNTY LIBRARY COMMISSION

AGENDA ATTACHMENT 1

MEETING DATE: Thursday, September 22, 2016
AGENDA ITEM #: 5
ITEM: ACCEPTANCE OF MINUTES

RECOMMENDED ACTION:

Commissioners will approve or amend the minutes of the meeting of July 28, 2016.
MEETING OF THE LIBRARY COMMISSION
Minutes

DATE: Thursday, July 28, 2016

CALL THE MEETING TO ORDER
Chair, Alan B. Smith (District IV), called the meeting to order at 7:10 p.m.

COMMISSION BOOKSHELF
To save time the Chair recommended skipping the Commission Bookshelf

ROLL CALL

<table>
<thead>
<tr>
<th>LASTNAME</th>
<th>FIRSTNAME</th>
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<td>Suzy</td>
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<td>D.</td>
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Total Commission positions: 29
Commission positions filled: 24
Commission positions vacant: 5
Commission quorum: 15

With 15 Library Commissioners present, a quorum was established.

VOTING
Library Commission Minutes
July 28, 2016

According to the By-Laws of the Library Commission, in order for a vote to pass, a majority of the city representatives and a majority of the County representatives must approve it. Upon reauthorization of the Library Commission, the five special appointees to the Library Commission draw lots to determine whether their votes count with the cities or the County. Through June 2016 the special appointees will be counted as follows:

Three representative votes count with the County: Two representative votes count with the cities:
- Friends Council
- Contra Costa Council
- Contra Costa Community College District
- Central Labor Council
- Superintendent of Schools

4. INTRODUCTIONS

5. ITEMS FROM THE PUBLIC
There were no speakers from the public.

6. ACCEPTANCE OF MINUTES
Corrections to the minutes included removing Janice Woo from the roster and marking Laura Canciamilla as excused. On item 8, Commissioners Smith and Lum met with a member of Jim Frazier’s staff. Also on item 8, add to the note about Chair Rodger Lum leaving that Commissioner Smith will served as Chair for the rest of the year.

Motion to accept minutes by Commissioner Woodrow, seconded by Joyce Atkinson.

Commissioners unanimously adopted the minutes of the May 25, 2016 meeting with the above corrections as amended.

*Recorded votes –

AYES: : Joyce Atkinson, City of Clayton; Katherine Bracken, City of Pleasant Hill; Laura Canciamilla, City of Pittsburg; Vivian Faye, City of Brentwood; Arnold Fitzpatrick, City of Oakley; Kathy Gilcrest, City of San Ramon; Mary Ann Hoisington, City of Lafayette; Juan Kelly, City of Orinda; Roger Lum, Town of Moraga; Lynn A. Meich, City of Walnut Creek; Brian Miller, City of Hercules; Tom Panas, City of El Cerrito; Diane Riise, CCC District 2; Walter Ruehlig, City of Antioch; Alan B. Smith, CCC District 4; Suzy Taherian, Town of Danville; Margie Valdez, Central Labor Council; Patty Wernet, Town of Moraga; Don Woodrow, CCC District 1.

VACANT: Contra Costa Council; Friends Council; City of Pinole; City of Richmond; City of San Pablo.

NOT PRESENT: Kathy Fuller, City of Martinez; Gayle Kindall, City of Martinez; Tobias Lesler, CCC District 5; Karen Sakata, Office of Education; Ruth Sison, Contra Costa Community College District; Judy Waterson, City of Concord

7. APPROVAL OF AGENDA
The Chair asked that moving forward the agenda be revised to read the Chair instead of the Chairperson. Item 11B should read Special Representatives, not Special Districts. Interim County Librarian Terry Speiker shared updates to the org chart and phone list in the Librarian’s report.

Commissioner Gilcrest motioned to approve the agenda and Commissioner Miller seconded the motion.

Commissioners unanimously adopted the agenda with the above changes as amended.

*Recorded votes –

AYES: : Joyce Atkinson, City of Clayton; Katherine Bracken, City of Pleasant Hill; Laura Canciamilla, City of Pittsburg; Vivian Faye, City of Brentwood; Arnold Fitzpatrick, City of Oakley; Kathy Gilcrest, City of San Ramon; Mary Ann Hoisington, City of Lafayette; Juan Kelly, City of Orinda; Roger Lum, Town of Moraga; Lynn A. Meich, City of Walnut Creek; Brian Miller, City of Hercules; Tom Panas, City of El Cerrito; Diane Riise, CCC District 2; Walter Ruehlig, City of Antioch; Alan B. Smith, CCC District 4; Suzy Taherian, Town of Danville; Margie Valdez, Central Labor Council; Patty Wernet, Town of Moraga; Don Woodrow, CCC District 1.

VACANT: Contra Costa Council; Friends Council; City of Pinole; City of Richmond; City of San Pablo.
8. ITEMS OF INTEREST TO THE COMMISSION AND ANNOUNCEMENTS
Commissioner Miller is running for a city council seat in Hercules. If he is elected Hercules will need a new library commissioner.

Commissioner Panas is running for a school board seat in El Cerrito.

Commissioner Ruehlig mentioned his guest commentary in the East Bay Times regarding how the Contra Costa Library is reinventing itself.

The Chair mentions the certificates of appreciation that will be presented to 15 former Commissioners.

9. CORRESPONDENCE
Commissioners briefly discussed the letter from the Jewish Community Relations Council.

10. COUNTY LIBRARIAN REPORT
Interim County Librarian Terry Speiker shared information about the recruitment process for the new County Librarian, the Discovery Bay Library Connection and Lunch in the Library.

11. OLD BUSINESS

A. STATE LIBRARY FUNDING ISSUES
The Chair updated the commission on the final state budget.

B. SPECIAL REPRESENTATIVES VOTE
Per the Bylaws on Voting Section XI, the five Special Representatives will be associated either with the cities or the county for voting purposes and shall be determined by drawing lots. Commissioner Valdez drew for the Central Labor Council and will vote with the cities, Commissioner Ruehlig drew for the Friends Council and it will vote with the County, Commissioner Hollington drew for the Contra Costa Community College District and it will vote with the cities, Commissioner Atkinson drew for the East Bay Leadership Council and it will vote with the cities and Interim County Librarian Terry Speiker drew for the Office of Education and it will vote with the County.

C. AD HOC COMMITTEE UPDATE – COMMISSION ORGANIZATION
The Chair gave a presentation on the history of library commissions in California and background on the Contra Costa County Library Commission from its conception.

Commissioners discussed the report of the Ad Hoc Revitalization Committee.
Proposed changes to the agenda included eliminating the “Commission Bookshelf”, changing items from the public to public comment and marking each item on the agenda as either for action or for discussion. Since it was only a discussion item no formal vote took place, but there were no objections voiced.

Also proposed, changing the word reinstatement in the Bylaws to reauthorization. Since it was only a discussion item no formal vote took place, but there were no objections voiced.

Commissioners discussed the Friends Council retaining a voting seat on the Commission and reactivating the group. Since it was only a discussion item no formal vote took place, but there were no objections voiced.
D. AD HOC COMMITTEE ON NEEDS, PRIORITES AND RESOURCES
Commissioners briefly discussed the updates to the final report from the NPR Ad Hoc Committee

Commissioner Herrick motioned to approve the report, Commissioner Kelly seconded the motion.

Commissioners unanimously approved the report.

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AYES: : Joyce Atkinson, City of Clayton; Katherine Bracken, City of Pleasant Hill; Laura Canciamilla, City of Pittsburg; Vivian Faye, City of Brentwood; Arnold Fitzpatrick, City of Oakley; Kathy Gilcrest, City of San Ramon; Mary Ann Hoisington, City of Lafayette; Juan Kelly, City of Orinda; Roger Lum, Town of Moraga; Lynn A. Meisch, City of Walnut Creek; Brian Miller, City of Hercules; Tom Panas, City of El Cerrito; Diane Risse, CCC District 2; Walter Ruehlimg, City of Antioch; Alan B. Smith, CCC District 4; Suzy Taherian, Town of Danville; Margie Valdez, Central Labor Council; Patty Wernet, Town of Moraga; Don Woodrow, CCC District 1.

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NOT PRESENT: Kathy Fuller, City of Martinez; Gayle Kindall, City of Martinez; Tobias Lester, CCC District 5; Karen Sakata, Office of Education; Ruth Sison, Contra Costa Community College District, Judy Waterson, City of Concord

12 NEW BUSINESS
A. BUDGET UPDATE
Finance Officer Linda Martinez presented an overview of the Library budget for 2015-16.

13. AGENDA SETTING FOR NEXT MEETING AND FUTURE TOPICS
For the September 22, 2016 meeting:
- Ad Hoc Committee Report – Commission Organization
- Commission Bylaws
- Library Budget continued
- Work plan and annual report
- Nominations for officers

14. ADJOURNMENT TO THE September 22, 2016 LIBRARY COMMISSION MEETING
Commissioners adjourned the meeting at 9:00 p.m.

Submitted by Brooke Converse
Departmental Community and Media Relations Coordinator, Contra Costa County Library