CONTRA COSTA COUNTY LIBRARY COMMISSION
AGENDA ATTACHMENT 2

MEETING DATE: Thursday, November 17, 2016
AGENDA ITEM #: 9
ITEM: COUNTY LIBRARIAN’S REPORT

RECOMMENDED ACTION:

No action recommended.
Lunch at the Library Report to CLA and CSMC

1. Your name, email address, and library jurisdiction name
   Lynne Noone lnoone@ccclib.org Contra Costa County Library System

For each outlet that served meals, please tell us:

<table>
<thead>
<tr>
<th>Library Name</th>
<th>Meal Sponsor</th>
<th>Lunches Served</th>
<th>Snacks Served</th>
<th>Days Served</th>
</tr>
</thead>
<tbody>
<tr>
<td>Crockett Library</td>
<td>John Swett Unified School District</td>
<td>477</td>
<td>0</td>
<td>18</td>
</tr>
<tr>
<td>Martinez Library</td>
<td>Martinez Unified School District</td>
<td>625</td>
<td>0</td>
<td>26</td>
</tr>
<tr>
<td>Rodeo Library</td>
<td>John Swett Unified School District</td>
<td>362</td>
<td>0</td>
<td>26</td>
</tr>
<tr>
<td>Pittsburg Library</td>
<td>Pittsburg Unified School District</td>
<td>774</td>
<td>0</td>
<td>32</td>
</tr>
<tr>
<td>Antioch Library</td>
<td>Antioch Unified School District (AUSD)</td>
<td>608</td>
<td>0</td>
<td>21</td>
</tr>
<tr>
<td>Concord Library</td>
<td>Mt. Diablo Unified School District</td>
<td>226</td>
<td>0</td>
<td>11</td>
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<tr>
<td>El Sobrante Library</td>
<td>West Contra Costa Unified School District</td>
<td>807</td>
<td>0</td>
<td>29</td>
</tr>
</tbody>
</table>
Library Name: San Pablo Library
Meal Sponsor: West Contra Costa Unified School District
Lunches Served: 1462
Snacks Served: 0
Days Served: 29

For the library jurisdiction as a whole, please tell us:
2. Did your library(ies) promote summer reading to meal service families?
   If yes, please provide examples:

   **Antioch**
   Yes

   **Concord**
   Yes, at some part of the lunch we would explain the Summer Reading Program and remind them to pick up their logs. We also worked on some of our Summer Reading Challenges during our after lunch program.

   **Crockett**
   Yes each day that lunch was served, library staff or volunteers shared information about the summer reading program to meal participants and their families, and told them about upcoming STEAM related programs. We sometimes had STEAM Kits for kids to explore before or after lunch.

   **El Sobrante**
   We promoted the program to the public via press release, County Supervisor's Electronic Newsletter, online calendar, and flyers and other promotional materials.

   **Martinez**
   Yes: we had a display table in the program room (where we had lunch service) that had summer reading records and where we displayed the weekly challenges for summer reading. In addition, staff talked to the families as they were eating to make sure they had picked up their summer reading records and were doing the weekly challenges.

   **Pittsburg**
   Yes, programming was planned to follow lunch programming. Families were encouraged to participate in both programming and SRF. We also had displays and signage in the library.

   **Rodeo**
   Yes we promoted our summer reading program to the children and their families that came into the library for lunches.

   **San Pablo**
   Yes, flyers were distributed and summer reading was verbally promoted. Staff also did outreach at school and city events and promoted the program.
3. Did you offer programming, either in the lunch room or in another area of the library, to tie in with the meal service?  
If yes, please provide examples:

**Antioch**
Yes, games and STEAM-related programming

**Concord**
Yes, we had movies, crafts, and outside performances that related to our Summer Reading program after each lunch.

**Crockett**
Yes, each day we had a fun program or craft to go along with lunch. We had a kick off BBQ with a visit from the C&H Sugar Firetruck and free books given out to participants from C&H Sugar, a bilingual Mandarin storytime, a visit from sugar scientists from C&H Sugar, a Mad Science Program, an Xtreme Science Magic program, a special button making day, for Wednesday lunches we had storytime before the lunch and added a fun STEAM related craft to do after the storytime. One of the final programs we had was a visit from the East Bay Regional Park district who presented a program on reptiles and amphibians. We tried to tie the programs to our STEAM summer reading theme.

**El Sobrante**
We offered programs before or after the lunch program depending on the day. Additionally we also so had standing activities and crafts kids could participate in at any time. These included coloring, puzzles, board games and weekly STEAM programs and challenges.

**Martinez**
Yes, in the program room (where we had lunch service), we always had arts/crafts and Jenga available. We always had one corner dedicated to Legos. We also had in rotation: a movie corner, a button making station, and the Wii corner. We also hosted some special Guest Readers who read stories during lunch service. This included the Mayor, the police chief, and staff. We also hosted "JoJo, the Courthouse Dog" on 3 days where the kids got to meet JoJo.

**Pittsburg**
While staffing permitted, we had a number of STEAM programs and special performances from Mad Science, Mammal Mania, Discovery Museum, Lindsay Wildlife and Hawks, Hooters and Honkers. We also had craft and movie events.

**Rodeo**
We had program after the lunches during the week. Some of our fun programs were Book of Wonders, Automata: Hawks, Honkers & Hoots, and Cubelets a Robot Coding program.

**San Pablo**
Capt Jack Spareribs kicked off the event, Wellness Wednesdays occurred each Wednesday, along with assorted programs: Jer's Bees, Mike the Magician, A Very Harry Potter Birthday Party, and Los Cenzontles music and dance with School Supplies/backpack giveaway wrapped up our summer lunch program.
4. Did you introduce families to library resources?
If yes, please provide examples:

Antioch
Yes

Concord
Along with the Summer Reading information, we also spoke about library resources such as Discover & Go where they could get free and discounted passes to Museums and other family activities.

Crockett
We shared information with families about the programs we were hosting, our summer reading, and our year of STEAM. We also introduced families to Discover and Go and our new Lucky Day Collection.

El Sobrante
Yes. Throughout the program we promoted our collection and services (i.e. Discover & Go Museum pass program).

Martinez
The staff mostly talked to the families about Summer Reading, upcoming library programs, and books in general, often advising families to browse the collection after meal service.

Pittsburg
Yes, families were encouraged to get library cards, other library services promoted included regular programming and special programs such as Discover & Go.

Rodeo
Yes, we offered to make new library cards for children and their families and helped them find books for reading and also helped them with other library services.

San Pablo
Yes, library resources were promoted - library cards were distributed, information about what services and programs (Discover & Go, Summer Reading, Lucky Day Collection) the library has was given out.

5. Did you create a welcoming environment intended to help families feel healthy, physically and emotionally, during the lunch service?
If yes, please provide examples:

Antioch
Yes

Concord
Sure, we held the lunch in our meeting room which gave families enough room to feel comfortable and all sit together. Our group of volunteers welcomed everyone in and answered any questions that they might have had.
Crockett
Yes, families were greeted upon entering the library, and kids were welcome to enjoy their lunch anywhere in the library. Crockett is a small library in a small community so most people know each other and the library staff, and are very friendly to one another.

El Sobrante
Yes. We provided a clean safe and welcoming environment. We encouraged participants to utilize the library and promoted our collections and services to them. We also provided activities and projects for children to take part in.

Martinez
Yes: besides the food itself, activities were always around the room so that families could stay active. Staff walked around the room to make sure families were aware of the various activities as well.

Pittsburg
Many of our families came early and stayed late to use library facilities. The room where we served lunch was comfortable and clean.

Rodeo
Yes, the Rodeo Library is a very small library and we had the lunches in our children's area. The kids that came for the lunch program were so happy to receive their lunches. Many couldn't believe that the library was offering lunch and had big smiles on their faces.

San Pablo
During and after the lunch program we encouraged families to check out our collection of board games so they could play games together. We had members of the community stop by for storytimes and reading to children. In addition staff decorated childrens’ and teens areas with fun age appropriate and interesting displays. We gave away books and stickers to kids and families throughout the summer.

6. Did you use teen volunteers to help present your meal service? If yes, what role(s) did the teens play?

Antioch
Yes, they helped in serving the meals.

Concord
We did have a few teen volunteers. Teens served food and gathered statistics.

Crockett
We did not use teen volunteers.

El Sobrante
Yes. Teen volunteers were essential to the success of the program. They helped set up, distribute food, keep records, clean up
Martinez
We had 2 teen volunteers through the summer who assisted in the program aspect during lunch service. (Button Making and Wii)

Pittsburg
We had a number of teen volunteers who helped with meal preparation, serving and clean-up. They also helped with our craft programs.

Rodeo
No we did not have any teen volunteers for the lunch program.

San Pablo
We used teen volunteers to help process the meals and keep them at the appropriate temperatures as well as properly store any left overs. We had teens pack and distribute produce bags once a week for families to take home. Teens also put out promotional materials, and made copies of flyers as appropriate. They assisted with crowd control and cleanup as well as setting up for events.

7. Did you engage partners to help provide and/or promote the meal program? If yes, please tell us about your partners and the roles they played:

Antioch
Contra Costa County Office of Education provided two paid interns through their Earn and Learn program to help serve meals.

Concord
This year we partnered with the Mt. Diablo Unified School District and the California Summer Meal Coalition to provide a Kick-off Summer Lunch/Summer Reading program at a local elementary school. We also partnered with the Food Bank of Contra Costa to provide our Families with fresh produce one day out of the week.

Crockett
This year we were fortunate to partner with our neighbor across the street, C&H Sugar. C&H provided volunteers who picked up and delivered lunches each day, stayed and helped pass out the food, sent scientists to do a program, offered their fire truck for kids to come and see, and allowed us to use the parking lot to stage the fire truck and BBQ. In addition, C&H paid for programs that we had on the lunch days. The John Swett Unified School District and Summer Meal Coalition worked with us as well.

El Sobrante
Yes we partnered with the Contra Costa County Sheriff’s Office.

Martinez
The Martinez Unified School District provided the meals. We also visited all the local schools with class visits and gave out bookmarks about the program. We spoke to reporters from 2 local newspapers and both local newspapers ran stories about the Lunch at the Library program. Presentations were done at the local Kiwanis and Rotary Clubs and many of the food service volunteers were Kiwanis and Rotary members. Presentation was also done at a City Council meeting.
The Food Bank of Contra Costa and Solano donated free produce weekly so that we also had produce that families could take home with them. The library was listed as a site on the Food Bank's website in the "Summer Food for Kids" section.

**Pittsburg**
We partnered with the Pittsburg School District to provide and promote the meal program.

**Rodeo**
N/A

**San Pablo**
We had numerous partners throughout the summer including:
- **City of San Pablo**: staff including the mayor stopped by to read to kids, they also provided tote bags to families bringing home books and produce
- **California Summer Meal Coalition**: Provided funding for performers and giveaways throughout the summer, also brought in the California State's Attorney General assistant Venus Johnson to read to children.
- **Contra Costa/Solano County Food Bank**: Weekly produce give aways to adults
- **West Contra Costa County School District**: Provided the lunches three times a week
- **West Contra Costa County office of Education**: provided paid student workers to assist with serving meals and clean up as well as shelving books after reading events
- **University of California Davis Agriculture Extension** provided Wellness Wednesday activities and refreshments

8. **Were you able to provide food for the adults at your Lunch at the Library program?**
   *If yes, please tell us how you accomplished this and any feedback on this part of your program.*

   **Antioch**
   No. We tried to, but the Food Bank wanted to deliver produce before our staff arrived.

   **Concord**
   This year we provided meals to Adults with disabilities and any Adults that helped with the lunch program. The handful that we served were very thankful for the service.

   **Crockett**
   No, we did not provide meals to adults.

   **El Sobrante**
   Yes. We partnered with the Food Bank of Contra Costa and Solano. They provided fresh produce (apples, oranges, onions, potatoes, etc.) that families were able to select and take home at no charge.

   **Martinez**
   No

   **Pittsburg**
The Contra Costa County Food Bank provided free fruit and vegetables for our families to bring home.

Rodeo
No we did not provide food for adults this summer.

San Pablo
Yes, we were able to provide food to adults thanks to the Contra Costa/Solano County Food Bank produce deliveries. We got a lot of positive feedback from many visitors who took advantage of this part of our program; many were surprised that the library would offer something like this and asked if we could do this after the program was finished. More than one parent said it made a difference to her family to be able to supplement the food she cooked with the produce.

9. Do you have a story to tell about your Lunch at the Library program? Please check the box if you’d like to be contacted by CLA to tell us more about your program.

Antioch
N/A

Concord
There was one family that stick out in my mind. It was a slow day for lunch and we had too many leftovers to store. I called the School District kitchen and, luckily, someone was available to run out and pick up the food. While I was waiting, a mom and five children came into the room. They were dirty and very hungry. Even though I had packed up all the materials, I took out and reassembled a lunch for each child. They couldn’t wait to get the food! They were very polite, but you could just sense their eagerness in the way they stood watching me get the food out of the boxes. While all the boys were eating the mother helped me put things away and straighten up while we waited for the food to be picked up. She and her very young infant looked dirty and hungry too. She asked if she was able to get a meal, but I wasn’t allowed to serve adults. When the school came to get the food I told the story to them. I was asked if she helped at all with the program and I told them about how she helped me clean up. They gave me a meal for the mom! She was so happy to get that lunch, there were tears in her eyes. I had never seen this family before, but I saw them many more times after this in the library.

Crockett
N/A

El Sobrante
N/A

Martinez
N/A

Pittsburg
The Pittsburg School District planned and executed a final event including a BBQ, free school supplies, visits from the Pittsburg Police Department, Fire Department and many other community groups, held on the Pittsburg Library front lawn. Over 700 people attended this event.

**Rodeo**
No stories, just that it was nice to see the kids surprised faces when they saw lunches being served at the library.

**San Pablo**
No story, but yes please contact if you’d like.
Career Online High School

Overview
Contra Costa County Library, in partnership with the California State Library and Gale, part of Cengage Learning, will be offering adults the opportunity to earn an accredited high school diploma and career certificate online through Career Online High School (COHS).

The library’s pilot program will launch on September 12, 2016 and will provide scholarships to 10 qualified adult learners.

Program Quick Facts
• Adult learners earn both their high school diploma and a certificate in their chosen career area*.
• Courses are taught in an online learning environment available 24 hours a day, 7 days a week.
• The program is self-paced but adult learners should plan to devote at least 8-10 hours each week to coursework. The program consists of 18 credits total, and each credit is designed to be completed over the course of one month.
• It may be possible to transfer credits from previously completed accredited high school courses, shortening the completion time to as few as five months. Learners will be given up to 18 months to complete the program.
• Each learner is assigned an academic coach from Gale who offers ongoing support and additional instructional help when needed. The coaches are available via phone or email.

Applicant Requirements
• 19 years of age or older
• Live in Contra Costa County
• Have a Contra Costa County Library card in good standing
• Be comfortable reading, writing and speaking English
• Have basic computer and internet skills
• Have access to a desktop computer or laptop
• Have a working email address
• Have completed at least the eighth grade
• Be willing to spend 8-10 hours a week on coursework
How it works:
1. Potential applicants learn about the program
2. Complete the online self-assessment
3. Enroll in and complete a prerequisite career course within two weeks
4. Complete a personal interview with CCCL staff
5. Qualified applicants are awarded a scholarship (first come; first qualified)
6. Complete coursework within 18 months
7. Graduate

*Career Modules
(the coursework does not certify the learner in the modules below, but will prepare the learner to take a certification exam)

- General Career Preparation
- Child Care and Education
- Retail and Customer Service Skills
- Food and Customer Service Skills
- Homeland Security
- Office Management
- Certified Protection Officer
- Certified Transportation Services

For more program information, visit: http://www.careeronlinehs.gale.com/ca/

Beginning Sept. 12, 2016, enrollment information and active links to the Self-Assessment will be available online at cclib.org.

Career Online High School is accredited by the AdvancED Accreditation Commission, the national commission that confers the Southern Association of Colleges and Schools Council on Accreditation and School Improvement (SACS CASI), North Central Association Commission on Accreditation and School Improvement (NCA CASI), and the Northwest Accreditation Commission (NWAC) accreditation seals.