MEETING OF THE LIBRARY COMMISSION
AGENDA

DATE: Thursday, July 24, 2014
TIME: 7:00 p.m.
LOCATION: Library Administration, Room C
75 Santa Barbara, Pleasant Hill, CA 94523

- Electronic agenda packet viewing is available at: http://guides.ccclib.org/commission
- Hard copy agenda packets are available for viewing at each Contra Costa County Library

The Library Commission will provide reasonable accommodations for persons with disabilities planning to attend Library Commission meetings who contact Library Administration at least 48 hours before the meeting, at (925) 646-6423.

Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the Contra Costa County Library Commission to a majority of members of the Library Commission less than 96 hours prior to that meeting are available for public inspection at Library Administration, 75 Santa Barbara Road, Pleasant Hill, CA 94523.

Library Commissioners, please call Corinne Kelly, Executive Secretary, at (925) 927-3206 by 5 p.m. Wednesday, July 23, 2014 if you will NOT be at the meeting. A quorum must be established before a meeting can be held. A record is maintained of Commissioner’s attendance.

1. 7:00 p.m. CALL THE MEETING TO ORDER
   The Library Commission Chairperson will call the meeting to order.

2. COMMISSION BOOKSHELF
   Library Commissioners can provide suggestions for current reading.

3. ROLL CALL

4. INTRODUCTIONS
   Visitors will have an opportunity to introduce themselves; self-introductions are voluntary.

5. ITEMS FROM THE PUBLIC
   Speakers from the audience may address the Library Commission on any relevant issue that is not scheduled for the agenda. Public comment can be made on agenda items when the item is discussed. Public comment is limited to three (3) minutes per speaker and speakers may fill out a speaker card. Public comment on agenda items can also be e-mailed to the Library Commission at ccclibcommission@ccclib.org to be received one day prior to the Library Commission meeting.

6. ACTION ACCEPTANCE OF MINUTES – Agenda Attachment 1
   Commissioners will approve or amend the minutes for the meeting of May 22, 2014.

7. ACTION APPROVAL OF AGENDA
   Commissioners will approve or amend the agenda for the meeting of July 24, 2014 and confirm time allocation for each agenda item.

8. ACTION ITEMS OF INTEREST TO THE COMMISSION AND ANNOUNCEMENTS – Agenda Attachment 2
   Commissioners or Library staff may make announcements regarding the Library Commission and Library or Friends group activities of interest to other Library Commission members including:
   • A student reading from Project Second Chance (PSC), the Library’s Literacy program

9. CORRESPONDENCE – Agenda Attachment 3
   Receipt and referral of Library Commission correspondence.
10. COUNTY LIBRARIAN REPORT – Agenda Attachment 4
Jessica Hudson, County Librarian, will report on items of interest to Commissioners.

11. 8:00 p.m. OLD BUSINESS

   A. STATE LIBRARY FUNDING ISSUES – Agenda Attachment 5
      Action
      Commissioners will address the State Library funding.

12. 8:10 p.m. NEW BUSINESS

   A. WAR INK - Agenda Attachment 6
      Chris Brown, Senior Community Library Manager, will talk about War Ink, the online Veteran
      Memorial Tattoo Art project. He will share the purpose behind War Ink, the background, and
      recent developments.

   B. SAFETY AND SECURITY PLANNING FOR THE ANTIOCH LIBRARY - Agenda Attachment 7
      Jessica Hudson, County Librarian, will share information about the planning for safety and
      security for the Antioch Library on 18th Street.

   C. FRIENDS OF THE LIBRARY GROUPS - Agenda Attachment 8
      Action
      Commissioners will discuss ways to generate higher participation and attendance by Friends
      groups, discuss ideas to help Friends increase book donations and sales, and discuss ways
      to help the Friends Council, which is made up of the presidents of the Friends of the Library
      groups and Foundation Presidents.

13. ACTION
    AGENDA SETTING FOR NEXT MEETING and FUTURE TOPICS
    Commissioners will suggest items for future meetings, including:
    - Contra Costa County Historical Society
    - Employment or career enhancement library assistance for job seekers
    - Ways the Library can meet the needs outlined in the State’s Demographic Report
    - Information on special library collections, reference directories, newspapers, and
      periodical sets (ie: Historical collection {climate controlled} and San Ramon’s jazz
      collection)
    - How Commissioners could begin promoting library services to their communities.

14. 9:00 p.m. ADJOURNMENT TO THE September 25, 2014 LIBRARY COMMISSION MEETING