MEETING OF THE LIBRARY COMMISSION

AGENDA

DATE: Thursday, August 24, 2017
TIME: 5:30 p.m. DOORS WILL OPEN AT 5:15 p.m. for New Commissioner Orientation
7:00 p.m. LIBRARY COMMISSION MEETING
LOCATION: Library Administration, Quail Room
777 Arnold Drive, Suite 210, Martinez, CA 94553

- Electronic agenda packet viewing is available at: http://guides.ccclib.org/commission
- Hard copy agenda packets are available for viewing at each Contra Costa County Library

The Library Commission will provide reasonable accommodations for persons with disabilities planning to attend Library Commission meetings who contact Library Administration at least 48 hours before the meeting, at (925) 608-7700.

Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the Contra Costa County Library Commission to a majority of members of the Library Commission less than 96 hours prior to that meeting are available for public inspection at Contra Costa County Library Administration, 777 Arnold Drive, Suite 210, Martinez, CA 94553.

Library Commissioners, please call Library Administration, at (925) 608-7700 by 5 p.m. Wednesday, August 23, 2017 if you will NOT be at the meeting. A quorum must be established before a meeting can be held. A record is maintained of Commissioner’s attendance.

1. 5:30 p.m. ORIENTATION FOR NEW COMMISSIONERS

2. 7:00 p.m. CALL THE MEETING TO ORDER
The Library Commission Chair will call the meeting to order.

3. ROLL CALL

4. INTRODUCTIONS
Visitors will have an opportunity to introduce themselves; self-introductions are voluntary.

5. PUBLIC COMMENT
Speakers from the audience may address the Library Commission on any relevant issue that is not scheduled for the agenda. Public comment can be made on agenda items when the item is discussed. Public comment is limited to three (3) minutes per speaker and speakers may fill out a speaker card. Public comment on agenda items can also be e-mailed to the Library Commission at ccclibcommission@ccclib.org to be received one day prior to the Library Commission meeting.

6. ACTION
ACCEPTANCE OF MINUTES
Commissioners will approve or amend the minutes for the meeting of May 25, 2017 at the September 2017 meeting.

7. ACTION
APPROVAL OF AGENDA
Commissioners will approve or amend the agenda for the meeting of August 24, 2017 and confirm time allocation for each agenda item.

8. ITEMS OF INTEREST TO THE COMMISSION AND ANNOUNCEMENTS
Commissioners or Library staff may make announcements regarding the Library Commission and Library or Friends group activities of interest to other Library Commission members.
9. **ACTION**  
**CORRESPONDENCE** - *Agenda Attachment 1*  
Receipt and referral of Library Commission correspondence.

10.  
**COUNTY LIBRARIAN REPORT**  
County Librarian Melinda S. Cervantes will report on items of interest to Commissioners.

11. **7:30 p.m.**  
**OLD BUSINESS**  
A. **ACTION**  
**STATE BUDGET** - *Agenda Attachment 2*  
Library Commission will discuss.

B. **ACTION**  
**SENATE CONSTITUTIONAL AMENDMENT NO. 3 (SCA 3 - DODD)** - *Agenda Attachment 3*  
Library Commission will discuss.

C. **ACTION**  
**FEDERAL BUDGET / INSTITUTE OF MUSEUM AND LIBRARY SERVICES (IMLS)** -  
*Agenda Attachment 4*  
Library Commission will receive an update and discuss.

12. **8:00 p.m.**  
**NEW BUSINESS**  
A. **DISCUSSION**  
**SAFETY AND SECURITY UPDATE** - *Agenda Attachment 5*  
Library Commission will receive a Safety and Security update.

B. **ACTION**  
**FISCAL YEAR 2018/2019 LIBRARY BUDGET** - *Agenda Attachment 6*  
Library Commission will discuss and recommend programs and services to be considered for the FY 2018/2019 Library Budget.

C. **DISCUSSION**  
**LIBRARY MARKETING and COMMUNICATIONS** - *Agenda Attachment 7*

D. **ACTION**  
**FORMATION OF A NOMINATING COMMITTEE** - *Agenda Attachment 8*  
Election of officers will be held at the November 16, 2017 meeting.

E. **ACTION**  
**CHANGE OF DATE FOR THE SEPTEMBER 2017 MEETING** - *Agenda Attachment 9*  

13. **ACTION**  
**AGENDA SETTING FOR NEXT MEETING and FUTURE TOPICS**  
Commissioners will suggest items for future meetings.

14. **9:00 p.m.**  
**ADJOURNMENT TO THE SEPTEMBER 2017 LIBRARY COMMISSION MEETING.**