CONTRA COSTA COUNTY LIBRARY COMMISSION

AGENDA ATTACHMENT 1

MEETING DATE: Thursday, November 16, 2017
AGENDA ITEM #: 4
ITEM: ACCEPTANCE OF MINUTES

RECOMMENDED ACTION:
The Committee will accept or amend the minutes from the October 5, 2017 meeting.
MEETING OF THE LIBRARY COMMISSION AD HOC NOMINATING COMMITTEE

Minutes

DATE: Thursday, October 5, 2017

1. CALL THE MEETING TO ORDER
Meeting was called to order at 5:34 p.m.

<table>
<thead>
<tr>
<th>LASTNAME</th>
<th>FIRSTNAME</th>
<th>TITLE</th>
<th>REPRESENTING</th>
<th>PRESENT</th>
<th>ABSENT</th>
<th>EXCUSED</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bracken</td>
<td>Katherine</td>
<td>Library Commissioner</td>
<td>City of Pleasant Hill</td>
<td>X</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Kelly</td>
<td>Juan</td>
<td>Library Commissioner</td>
<td>City of Orinda</td>
<td>X</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Valdez</td>
<td>Margie</td>
<td>Library Commissioner</td>
<td>Central Labor Council</td>
<td>X</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

With three commissioners present, a quorum was established.

Total Ad Hoc committee positions: 3
Committee positions filled: 3
Committee positions vacant: 0
Committee quorum: 2

3. ITEMS FROM THE PUBLIC
There were no speakers from the public.

4. ELECT A CHAIRPERSON FOR THE AD-HOC NOMINATING COMMITTEE
Commissioner Kelly made a motion to elect Katherine Bracken as Chair of the Nominating Committee. The motion was seconded by Commissioner Valdez. Commissioner Bracken was elected Chair of the Nominating Committee by unanimous vote.

5. DISCUSSION OF A SLATE OF POTENTIAL CANDIDATES FOR LIBRARY COMMISSION CHAIR AND VICE CHAIR
Chair Bracken called for a discussion of potential candidates. County Librarian Cervantes explained that the Committee’s mission was to put forth a slate of candidates, one nominee for each position, to be voted upon at the regular November Commission Meeting; nominations for Chair and Vice-Chair positions will also be taken from the floor. Members of the Committee agreed that they would not place their names in nomination.

The Committee determined how the nominating process would work. First, several candidates would be chosen for Chair, then several for Vice Chair. The reason for more than one selection was in the event someone declined their nomination, the next potential candidate would already have been determined. After some discussion the Committee made their recommendations, and directed the County Librarian, as Secretary of the Commission, to call those identified to determine their interest. Once commitments from candidates for Chair and Vice-Chair are received, the Nominating Committee will be notified and the Chair of the Nominating Committee will present the final slate of candidates to the Library Commission for consideration and a vote at the next regular Library Commission meeting. Criteria that the Committee considered included attendance, participation, enthusiasm, tenure on the Library Commission, desire to be considered and in which Supervisorial District candidates reside. After approximately thirty minutes of discussion a list of candidates for both positions were established.

6. ADJOURNMENT
6:15pm The meeting was adjourned by Chair Bracken.
Submitted by Walter Beveridge
Administrative Aide, Contra Costa County Library