MEETING OF THE LIBRARY COMMISSION
AGENDA

DATE: Thursday, March 22, 2018
TIME: 7:00 p.m. LIBRARY COMMISSION MEETING
LOCATION: Library Administration, Quail Room
777 Arnold Drive, Suite 210, Martinez, CA 94553
- Electronic agenda packet viewing is available at: http://guides.ccclib.org/commission
- Hard copy agenda packets are available for viewing at each Contra Costa County Library

The Library Commission will provide reasonable accommodations for persons with disabilities planning to attend Library Commission meetings who contact Library Administration at least 48 hours before the meeting, at (925) 608-7700.

Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the Contra Costa County Library Commission to a majority of members of the Library Commission less than 96 hours prior to that meeting are available for public inspection at Contra Costa County Library Administration, 777 Arnold Drive, Suite 210, Martinez, CA 94553.

Library Commissioners, please call Library Administration, at (925) 608-7700 by 5 p.m. Wednesday, March 21, 2018 if you will NOT be at the meeting. A quorum must be established before a meeting can be held. A record is maintained of Commissioner’s attendance.

1. 7:00 p.m. (5 mins.) CALL THE MEETING TO ORDER / ROLL CALL
   The Library Commission Chair will call the meeting to order. Commissioners will introduce themselves for the record.

2. 7:05 p.m. (5 mins.) INTRODUCTIONS
   Visitors will have an opportunity to introduce themselves; self-introductions are voluntary.

3. 7:10 p.m. (5 mins.) PUBLIC COMMENT
   Speakers from the audience may address the Library Commission on any relevant issue that is not scheduled for the agenda. Public comment can be made on agenda items when the item is discussed. Public comment is limited to three (3) minutes per speaker and speakers may fill out a speaker card. Public comment on agenda items can also be e-mailed to the Library Commission at ccclibcommission@ccclib.org to be received one day prior to the Library Commission meeting.

4. 7:15 p.m. A. ACTION (15 mins.) OLD BUSINESS
   RECOMMEND APPROVAL OF THE 2018 REVISED COMMISSION BYLAWS – Agenda Attachment 1
   The Library Commission will review the final draft of the 2018 Revised bylaws as amended and vote to recommend approval by the Board of Supervisors.

   B. 7:30 p.m. ACTION (20 mins.) FY2018/19 LIBRARY BUDGET AND COMMISSION PRIORITIES –
   Library Commissioners will review the Library’s FY2018/19 budget as it relates to Commission recommended priorities for FY 2018/19 from the November 16, 2017 meeting.
5. 7:50 p.m.  NEW BUSINESS
   ACTION (5 mins.)
   ESTABLISH AN ANNUAL REPORT & WORK PLAN WORKING COMMITTEE –
   The Library Commission will vote to establish an Annual Report & Work Plan Working
   Committee and appoint the Commission Vice-Chair as its Chair.

B. 7:55 p.m.  ESTABLISH A LEGISLATIVE WORKING COMMITTEE –
   ACTION (5 mins.)
   The Library Commission will vote to establish a Legislative Report Working Committee and
   appoint a chair for this committee.

C. 8:00 p.m.  WORKING COMMITTEE REPORTS – Agenda Attachment 2
   ACTION (15 mins.)
   The Commission will receive updates from the established working committees.

D. 8:15 p.m.  BAYPOINT COMMUNITY MURAL – Agenda Attachment 3
   INFORMATION (20 mins.)
   Senior Community Library Manager Ginny Golden will give a presentation on the Bay Point
   Community Mural project taking place at the Bay Point Library.

6. 8:35 p.m.  ACCEPTANCE OF MINUTES – Agenda Attachment 4
   ACTION (5 mins.)
   Commissioners will approve or amend the minutes for the meeting of January 25, 2018.

7. 8:40 p.m.  ITEMS OF INTEREST TO THE COMMISSION AND ANNOUNCEMENTS
   INFORMATION (10 MINS.)
   Commissioners or library staff may make announcements regarding the Library Commission
   and Library or Friends group activities of interest to other Library Commission members.

8. 8:50 p.m.  COUNTY LIBRARIAN REPORT – Agenda Attachment 5
   INFORMATION (5 MINS.)
   County Librarian Melinda S. Cervantes will report on items of interest to Commissioners.

9. 8:55 p.m.  AGENDA SETTING FOR NEXT MEETING and FUTURE TOPICS
   ACTION (5 MINS.)
   Commissioners will suggest items for future meetings.

10. 9:00 p.m.  ADJOURNMENT TO THE May 24, 2018 LIBRARY COMMISSION MEETING.