CONTRA COSTA COUNTY LIBRARY COMMISSION

AGENDA ATTACHMENT 5

MEETING DATE: Thursday, March 22, 2018
AGENDA ITEM #: 8
ITEM: COUNTY LIBRARIAN REPORT

RECOMMENDED ACTION:

No Action Required
MAJOR ACCOMPLISHMENTS:

1. COMMISSION
   ▪ Draft Library Commission 2018 Revised Bylaws to be reviewed at the March. 22, 2018 Library Commission meeting.
   ▪ Letter supporting the reauthorization and funding of the Institute of Museum and Library Services was drafted for Supervisor Mitchoff’s signature.
   ▪ Letter thanking Governor Brown for $2.5mm literacy augmentation in FY2018/19 budget drafted for Supervisor Mitchoff’s signature.
   ▪ Events to calendar:
     ➢ 2nd Annual Library Friends, Foundations and Commission Forum – May 5, 2018
     ➢ ALA National Library Legislative Day, Washington, D.C. – May 7-8, 2018
     ➢ ALA Annual Conference, New Orleans, June 21-26, 2018
     ➢ Urban Libraries Council Annual Forum, Baltimore, MD, Sept. 5-7, 2018
     ➢ California Library Association Annual Conference, Nov. 1-4, 2018

2. PERSONNEL
   ▪ Actively hiring qualified candidates to stabilize branch staffing. Current recruitments include: Librarian Specialist, Community Library Manager and Senior Community Library Manager. We also welcome: Maura Hennessy, Librarian/Lafayette Library, Alison Peters, Librarian/El Cerrito Library, Nirit Schnitzer, Librarian Trainee/Moraga Library, and Nancy Smith, Library Assistant-Journey Level/Clayton Library.
   ▪ Staff from the El Sobrante Library have been assigned to fill vacancies at a number of libraries while the El Sobrante Library is closed for restoration.

3. FACILITIES
   ▪ A fire on February 27, 2018 at the El Sobrante Library caused structural, water and smoke damage to a portion of the building. The fire occurred after closing and no public or staff were injured. The library will be closed for restoration and repairs until further notice.
   ▪ El Cerrito Library opens on Sun/Wed beginning April 2. There will be a reception Wed, April 4, 4-6pm.
   ▪ Brentwood Library construction began the week of May 22, 2017, furnishings have been selected and the tentative grand opening is scheduled for September 2018
   ▪ Bohlin Cywinski Jackson (BCJ) Architects and Margaret Sullivan Studio continue to meet with city and library staffs and the community through February 2018 in preparation for the schematic design phase of the project
   ▪ New carpeting was installed at the Orinda Library in March.
   ▪ Remodeling of bathrooms at the Concord Library in May will result in a three week closure.
   ▪ Facility Refreshes scheduled for 2018:
     ANT – carpet, interior paint and meeting room furniture
     CON – remodel public bathrooms
ECL – carpet, interior paint and furniture
ESL – new roof, structural repair, carpet, paint and furniture
KEN – interior paint and furniture
OAK – carpet, laptop bar, new seating area for teens
ORI – carpet
PRW – new self-check machine and increased space for new seating and tables.
YVL – new staff service desk installed

4. LEGISLATION / BUDGET
FY 2018-19 County Budget Process:
http://www.contracosta.ca.gov/documentcenter/view/48912

The following information was added to the CCC Board of Supervisors Legislative Platform on January 23, 2018:

CENIC was funded in FY17 at $4M statewide, but not renewed for FY18. CCCL is participating in an evaluation this year to determine the degree to which this funding would upgrade our broadband network.

IMLS - Support funding for the Institute of Museum and Library Services (IMLS). In recent years California has received more than $16M statewide. IMLS is the federal agency that distributes funds to state libraries who in turn fund statewide initiatives and competitive Library Services and Technology Act (LSTA) grants to public libraries. IMLS was at risk of being eliminated for FY18 and will likely be on the chopping block again this year. CCCL has received funding for Discover & Go, War Ink, STEAM, Career Online High School (COHS) scholarships, and numerous other programs and services over the years.

5. GRANTS / SCHOLARSHIPS / AWARDS
   • Graduate Jordan Smith, one of three CCCL Career Online High School graduates, was honored with a resolution on January 23, 2018 by the Board of Supervisors.
   • Donations were received from a number of individuals, Kiwanis and Rotary Clubs and the Brentwood Friends and Library Foundation totaling $29,774 to support the Juvenile Hall Library, Brentwood Library programs and collections, the Crockett Library and the 1City1Book program at the San Pablo Library.

6. COMMUNITY OUTREACH / TRAINING
   • Invited city managers to discuss disposition of county owned library facilities located within city jurisdictions, increasing library hours of operation and enhancing services.
   • Attended the new Pleasant Hill Library planning, community engagement and design meetings with city and county agencies.
   • Attended an East County (Delta) Library Foundation organizing meeting hosted by Commissioner Don McCormick and District III Supervisor Diane Burgis.
   • Participated in the El Sobrante Book House redesign discussions hosted by District I Supervisor John Gioia.
   • Attended the City of Orinda library tax measure planning meeting.
   • Attended the Friends of the Antioch Library meeting.
   • Attended the retirement celebration for Luis Herrera, city librarian, San Francisco Public Library.
- Participated in discussion of leadership development training for library staff.
- Serves as Chair, CCC Board of Supervisors Cesar Chavez Celebration Committee; celebration will be held at 11:00am in the BOS Chambers on March 27, 2018

7. STRATEGIC PLAN
- OrangeBoy Inc. is helping the library measure our progress towards and update of the strategic plan. As part of that review, the library and OrangeBoy have sent out an online customer survey. Goals for the survey include reconnecting with customers, getting their feedback, and identifying any unmet needs for consideration as we update the plan. The survey opened March 9, 2018 via an email to all of our customers age 18 and over who have an email address on file. The survey will close on March 23. A review of the project with OrangeBoy and survey findings will be presented at a future commission meeting.

Respectfully submitted by Melinda Cervantes, County Librarian