MEETING OF THE LIBRARY COMMISSION  
AGENDA  
Doors open at 6:45 p.m.

DATE: Thursday, May 24, 2018  
TIME: 7:00 p.m. LIBRARY COMMISSION MEETING  
LOCATION: Library Administration, Quail Room  
777 Arnold Drive, Suite 210, Martinez, CA 94553  

- Electronic agenda packet viewing is available at: http://guides.ccclib.org/commission  
- Hard copy agenda packets are available for viewing at each Contra Costa County Library

The Library Commission will provide reasonable accommodations for persons with disabilities planning to attend Library Commission meetings who contact Library Administration at least 48 hours before the meeting, at (925) 608-7700.

Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the Contra Costa County Library Commission to a majority of members of the Library Commission less than 96 hours prior to that meeting are available for public inspection at Contra Costa County Library Administration, 777 Arnold Drive, Suite 210, Martinez, CA 94553.

Library Commissioners, please call Library Administration, at (925) 608-7700 by 5 p.m. Wednesday, May 23, 2018 if you will NOT be at the meeting. A quorum must be established before a meeting can be held. A record is maintained of Commissioner’s attendance.

1. 7:00 p.m.  
(5 mins.)  
CALL THE MEETING TO ORDER / ROLL CALL  
The Library Commission Chair will call the meeting to order. Commissioners will introduce themselves for the record.

2. 7:05 p.m.  
(5 mins.)  
INTRODUCTIONS  
Visitors will have an opportunity to introduce themselves; self-introductions are voluntary.

3. 7:10 p.m.  
(5 mins.)  
PUBLIC COMMENT  
Speakers from the audience may address the Library Commission on any relevant issue that is not scheduled for the agenda. Public comment can be made on agenda items when the item is discussed. Public comment is limited to three (3) minutes per speaker and speakers may fill out a speaker card. Public comment on agenda items can also be e-mailed to the Library Commission at ccclibcommission@ccclib.org to be received one day prior to the Library Commission meeting.

4. 7:15 p.m.  
ACTION  
(20 mins.)  
CONTINUED BUSINESS  
WORKING COMMITTEE REPORTS – Attachments 1 and 2  
A. Vice-Chair Wilson will report on the activities of the Work Plan & Annual Report Working Committee. (10 minutes)  
B. Commissioner Alan Smith will report on the activities of the Legislative Working Committee. (10 minutes)
NEW BUSINESS
LIBRARY SERVICES FOR PEOPLE WITH DISABILITIES –
Deputy County Librarian Alison McKee will discuss services provided by the library for people with disabilities.

STRATEGIC PLAN ASSESSMENT & THE ROLE OF THE COMMISSION – Attachment 3
Presentation of the 2014-2017 Strategic Plan Assessment and Draft 2020 Strategic Plan. Followed by a discussion of the role of the Library Commission as it relates to the 2020 Strategic Plan. County Librarian Cervantes/Vice-Chair Wilson

ORANGEBOY DATA/ANALYTICS – Attachment 4
Discussion of the OrangeBoy analytical data presented at the annual Library Forum event. Deputy County Librarian Gail McPartland

BYLAWS / APPROVED APRIL 24, 2018 – Attachment 5
Final steps taken to achieve approval of the revised commission bylaws. County Librarian Cervantes

ACCEPTANCE OF MINUTES – Attachment 6
Commissioners will approve or amend the minutes for the meeting of March 22, 2018.

ITEMS OF INTEREST TO THE COMMISSION AND ANNOUNCEMENTS
Commissioners or library staff may make announcements regarding the Library Commission and Library or Friends group activities of interest to other Library Commission members.

COUNTY LIBRARIAN REPORT – Attachment 7
County Librarian Melinda Cervantes will report on items of interest to Commissioners.

AGENDA SETTING FOR NEXT MEETING and FUTURE TOPICS
Commissioners will suggest items for future meetings.

ADJOURNMENT TO THE July 26, 2018 LIBRARY COMMISSION MEETING at the San Ramon Library, 100 Montgomery Street, San Ramon, CA 94583.