MEETING OF THE LIBRARY COMMISSION

AGENDA

DATE:          Thursday, July 26, 2018
TIME:          7:00 p.m. LIBRARY COMMISSION MEETING
LOCATION:      SAN RAMON LIBRARY, Second Floor Room
               100 Montgomery Street, San Ramon, CA 94583

- Electronic agenda packet viewing is available at: http://guides.ccclib.org/commission
- Hard copy agenda packets are available for viewing at each Contra Costa County Library

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Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the Contra Costa County Library Commission to a majority of members of the Library Commission less than 96 hours prior to that meeting are available for public inspection at Contra Costa County Library Administration, 777 Arnold Drive, Suite 210, Martinez, CA 94553.

Library Commissioners, please call Library Administration, at (925) 608-7700 by 5 p.m. Wednesday, July 25, 2018 if you will NOT be at the meeting. A quorum must be established before a meeting can be held. A record is maintained of Commissioner’s attendance.

1.  7:00 p.m. (5 mins.) CALL THE MEETING TO ORDER / ROLL CALL

The Library Commission Chair will call the meeting to order. Commissioners will introduce themselves for the record.

2.  7:05 p.m. (5 mins.) INTRODUCTIONS

Visitors will have an opportunity to introduce themselves; self-introductions are voluntary.

3.  7:10 p.m. (5 mins.) PUBLIC COMMENT

Speakers from the audience may address the Library Commission on any relevant issue that is not scheduled for the agenda. Public comment can be made on agenda items when the item is discussed. Public comment is limited to three (3) minutes per speaker and speakers may fill out a speaker card. Public comment on agenda items can also be e-mailed to the Library Commission at ccclibcommission@ccclib.org to be received one day prior to the Library Commission meeting.

4.  7:15 p.m. (5 mins.) DONATION TO THE EL SOBRANTE LIBRARY

Janet Smith and Bella Grime, two San Ramon youths, held a fund raising event for the benefit of the El Sobrante Library and will be presenting the results of their efforts to Supervisor Candace Andersen for the El Sobrante Library.

5.  7:20 p.m. ACTION
    (20 mins.) CONTINUED BUSINESS

    WORKING COMMITTEE REPORTS –

    A. Commissioner Wilson will report on the activities of the Work Plan & Annual Report Working Committee. (10 minutes)
    B. Commissioner A. Smith will report on the activities of the Legislative Working Committee. (10 minutes)
6. 7:40 p.m. INFORMATION (20 mins.) TOUR OF THE SAN RAMON LIBRARY
Acting Senior Community Library Manager Dena Hollowood and San Ramon Parks & Community Services Operations Manager Steve Piersol will lead the Commission on a tour of the renovated San Ramon Library.

7. 8:00 p.m. INFORMATION (15 mins.) NEW BUSINESS
A. SUMMER READING AND LUNCH AT THE LIBRARY – Agenda Attachment 1
Librarian Specialist Amy Mockoski will give a presentation on the Library’s Summer Reading and Lunch At The Library programs.

B. 8:15 p.m. ACTION (15 mins.) PROJECT EQUITABLE ACCESS – Agenda Attachment 2
County Librarian Melinda Cervantes will update the Commission on the proposal to eliminate late fines on all materials.

C. 8:30 p.m. INFORMATION (10 mins.) LIBRARY FOUNDATION UPDATE –
Commissioner Don McCormick will update the Commission on the establishment of the Contra Costa County Library Foundation.

8. 8:40 p.m. ACTION (5 mins.) ACCEPTANCE OF MINUTES – Agenda Attachment 3
Commissioners will approve or amend the minutes for the meeting of May 24, 2018.

9. 8:45 p.m. INFORMATION (10 MINS.) ITEMS OF INTEREST TO THE COMMISSION AND ANNOUNCEMENTS
Commissioners or library staff may make announcements regarding the Library Commission and Library or Friends group activities of interest to other Library Commission members.

10. 8:55 p.m. INFORMATION (5 MINS.) COUNTY LIBRARIAN REPORT – Agenda Attachment 4
County Librarian Melinda Cervantes will report on items of interest to Commissioners.

11. 9:00 p.m. ACTION (5 MINS.) AGENDA SETTING FOR NEXT MEETING and FUTURE TOPICS
Commissioners will suggest items for future meetings.

12. 9:05 p.m. ADJOURNMENT TO THE September 27, 2018 LIBRARY COMMISSION MEETING.