MEETING OF THE LIBRARY COMMISSION
AGENDA

DATE: Thursday, September 27, 2018
TIME: 7:00 p.m. LIBRARY COMMISSION MEETING
LOCATION: LIBRARY ADMINISTRATION, Second Floor, Quail Room
777 Arnold Drive, Suite #210, Martinez, CA 94553

- Electronic agenda packet viewing is available at: http://guides.ccclib.org/commission
- Hard copy agenda packets are available for viewing at each Contra Costa County Library

The Library Commission will provide reasonable accommodations for persons with disabilities planning to attend Library Commission meetings who contact Library Administration at least 48 hours before the meeting, at (925) 608-7700.

Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the Contra Costa County Library Commission to a majority of members of the Library Commission less than 96 hours prior to that meeting are available for public inspection at Contra Costa County Library Administration, 777 Arnold Drive, Suite 210, Martinez, CA 94553.

Library Commissioners, please call Library Administration, at (925) 608-7700 by 5 p.m. Wednesday, September 26, 2018 if you will NOT be at the meeting. A quorum must be established before a meeting can be held. A record is maintained of Commissioner's attendance.

1. 7:00 p.m. CALL THE MEETING TO ORDER / ROLL CALL
   (5 mins.)
   The Library Commission Chair will call the meeting to order. Commissioners will introduce themselves for the record.

2. 7:05 p.m. INTRODUCTIONS
   (5 mins.)
   Visitors will have an opportunity to introduce themselves; self-introductions are voluntary.

3. 7:10 p.m. PUBLIC COMMENT
   (5 mins.)
   Speakers from the audience may address the Library Commission on any relevant issue that is not scheduled for the agenda. Public comment can be made on agenda items when the item is discussed. Public comment is limited to three (3) minutes per speaker and speakers may fill out a speaker card. Public comment on agenda items can also be e-mailed to the Library Commission at ccclibcommission@ccclib.org to be received one day prior to the Library Commission meeting.

4. 7:15 p.m. DONATION TO THE EL SOBRANTE LIBRARY
   (5 mins.)
   Janet Smith and Bella Grima, two San Ramon youths, held a fund raising event for the benefit of the El Sobrante Library and will be presenting the results of their efforts to Supervisor Candace Andersen for the El Sobrante Library.

5. 7:20 p.m. CONTINUED BUSINESS
   ACTION
   (20 mins.)
   WORKING COMMITTEE REPORTS – Agenda Attachments 1 and 2
   A. Commissioner Wilson will report on the activities of the Work Plan & Annual Report Working Committee. (10 minutes)
   B. Commissioner A. Smith will report on the activities of the Legislative Working Committee. (10 minutes)
6. 7:40 p.m.  
ACTION  
(15 mins.)  
FORMATION OF A NOMINATING COMMITTEE  
If the Commission cares to proceed in the same manner as last year, a motion will be required 
to form an ad hoc Nominating Committee of three commissioners to meet twice for the 
purpose of identifying and contacting Commissioners to determine their interest in serving as 
the Chair and Vice-Chair of the Commission for 2019. Then a slate of candidates will be 
presented at the November commission meeting as well as accepting nominations from the 
floor.  
As a point or order, anyone serving on the ad hoc committee should not be one of the 
nominees. Keeping this in mind, volunteers for the committee will be accepted.

7. 7:55 p.m.  
A. INFORMATION  
(15 mins.)  
NEW BUSINESS  
SUMMER READING AND LUNCH AT THE LIBRARY – Agenda Attachment 3  
Librarian Specialist Amy Mockoski will give a presentation on the Library’s Summer Reading 
and Lunch At The Library programs.

B. 8:10 p.m.  
ACTION  
(15 mins.)  
PROJECT EQUITABLE ACCESS – Agenda Attachment 4  
Deputy County Librarian Nancy Kreiser will update the Commission on the proposal to 
eliminate late fines on all materials.

C. 8:25 p.m.  
ACTION  
(10 mins.)  
LIBRARY FOUNDATION UPDATE – Agenda Attachment 5  
Commissioner Don McCormick will update the Commission on the establishment of the 
Contra Costa County Library Foundation.

8. 8:35 p.m.  
ACTION  
(5 mins.)  
ACCEPTANCE OF MINUTES – Agenda Attachment 6  
Commissioners will approve or amend the minutes for the meeting of May 24, 2018.

9. 8:40 p.m.  
ACTION  
(10 MINS.)  
ITEMS OF INTEREST TO THE COMMISSION AND ANNOUNCEMENTS  
Commissioners or library staff may make announcements regarding the Library Commission 
and Library or Friends group activities of interest to other Library Commission members.

10. 8:50 p.m.  
ACTION  
(5 MINS.)  
COUNTY LIBRARIAN REPORT – Agenda Attachment 7  
County Librarian Melinda Cervantes will report on items of interest to Commissioners.

11. 8:55 p.m.  
ACTION  
(5 MINS.)  
AGENDA SETTING FOR NEXT MEETING and FUTURE TOPICS  
Commissioners will suggest items for future meetings.

12. 9:00 p.m.  
ACTION  
(5 MINS.)  
ADJOURNMENT TO THE November 15, 2018 LIBRARY COMMISSION MEETING.