CONTRA COSTA COUNTY LIBRARY COMMISSION
AGENDA ATTACHMENT 2

MEETING DATE: Thursday, November 15, 2018
AGENDA ITEM #: S.A.
ITEM: WORKING COMMITTEE REPORTS – WORK PLAN & ANNUAL REPORT WORKING COMMITTEE

RECOMMENDED ACTION:

No Action Required. (See Attachment 5)
CONTRA COSTA COUNTY LIBRARY COMMISSION
2018 ANNUAL REPORT (DRAFT) November 5, 2018

1. Activities - Members of the Commission:

- Attended meetings of “Friends” and/or “Foundations” associated with their Libraries for the purpose of establishing communication pathways and supporting their activities (in some cases Commission members are also members and frequently officers in their respective support groups).
- Worked with support groups to expand services at local Libraries (e.g. El Cerrito City Council funding Wednesday hours).
- Visited other county libraries as well as some outside the county (e.g. San Francisco, Millbrae, Redwood City) and the country (e.g. Iceland, Zanzibar) for inspiration regarding programs/services and facilities.
- Contacted local city, town, state and national political representatives and to civic organizations (e.g. chambers, services clubs) on behalf of the libraries, their services, programs and needs.
- Participated in the 2nd Annual CCCL Friends, Foundations and Commission Forum held at the new San Pablo Library to encourage collaboration between community library friends and foundation groups and interchange with commissioners.
- Represented the Commission at civic events (e.g. quarterly Mayor’s Meetings, monthly Mayor’s Conferences).
- Encouraged a successful “YES” vote on Orinda Measure J.
- Participated in the opening of San Ramon and Brentwood Libraries, the Antioch Library 50th anniversary celebration, and in the planning process for the new Pleasant Hill Library.

2. Accomplishments - Members of the Commission:

- Assisted with planning and carrying out programs designed to celebrate individual Library accomplishments (e.g. El Cerrito “First Wednesday” celebration).
- Developed conceptual framework, work plan and community briefing for a proposed Contra Costa County Library Foundation and reached out to existing “Friends” and “Foundation” leadership as well as political leaders for consultation and feedback purposes prior to finalizing it.
- Advocated for State and Federal funding for libraries through letters, phone calls and personal contact.
- Received approval for Board of Supervisor support for state literacy funding as well as IMLS and the Innovative Grants to Literacy Program, reached out to Senators and Assembly members to support augmentation for lunch at the library and the Braille library.
- Finalized and received BOS approval for the revised Commission By-Laws.
CONTRA COSTA COUNTY LIBRARY COMMISSION
2019 ANNUAL WORK PLAN (DRAFT) November 5, 2018

Goal 1: Advocate for both public and private library funding required to meet assessed county needs.
Objective 1: Increase Legislative outreach, both at the state and federal levels, for funding necessary to sustain and enhance the libraries.
Objective 2: Have the Commission take a more active role in the ALA and CLA lobbying efforts.
Objective 3: Support the creation of a unified private fund raising approach for funding of countywide and local community library needs and to meet service standards and objectives of the Library’s strategic plan.

Goal 2: Identify ways to ensure stable and adequate funding for county libraries.
Objective 1: Encourage collaboration between community library friends and foundations groups an interchange with commissioners through the re-established “Friends Council” and the annual forum.
Objective 2: Meet with elected officials in an effort to identify additional funding sources.
Objective 3: Explore ways of ensuring stable and adequate public funding for the county library.

Goal 3: Provide links between the community and the Contra Costa County Library
Objective 1: Develop community and city/town support for all libraries.
Objective 2: Conduct more meetings of the Commission at community libraries.
Objective 3: Provide regular reports to appointing authorities (e.g. Supervisors and City/Town Councils) to keep them informed about Commission activities/accomplishments and Library programs, services and needs.
Objective 4: Participate in public events and activities of community libraries.
Objective 5: Reach out to organizations in the County (e.g. First 5, County Schools, PTAs) with common interests in literacy for the purpose of building supporting networks and programs.

Goal 4: Provide a forum for the public to express views regarding Contra Costa County Library
Objective 1: Develop a portion of the County Library website for us by each commissioner to interact with the community on various issues to bring the library more into the residents’ lives.
Objective 2: Find ways to solicit community feedback at public forums (e.g. hold “open mike” sessions in various county locations to permit the public to provide suggestions and air concerns involving the library).