MEETING OF THE LIBRARY COMMISSION

AGENDA

DATE: Thursday, September 25, 2014
TIME: 7:00 p.m.
LOCATION: Library Administration, Room C
75 Santa Barbara Road, Pleasant Hill, CA 94523

- Electronic agenda packet viewing is available at: http://guides.ccclib.org/commission
- Hard copy agenda packets are available for viewing at each Contra Costa County Library

The Library Commission will provide reasonable accommodations for persons with disabilities planning to attend Library Commission meetings who contact Library Administration at least 48 hours before the meeting, at (925) 646-6423.

Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the Contra Costa County Library Commission to a majority of members of the Library Commission less than 96 hours prior to that meeting are available for public inspection at Library Administration, 75 Santa Barbara Road, Pleasant Hill, CA 94523.

Library Commissioners, please call Jessica Hudson, County Librarian, at (925) 927-3201 by 5 p.m. Wednesday, September 24 2014 if you will NOT be at the meeting. A quorum must be established before a meeting can be held. A record is maintained of Commissioner’s attendance.

1. 7:00 p.m. CALL THE MEETING TO ORDER
   The Library Commission Chairperson will call the meeting to order.

2. COMMISSION BOOKSHELF
   Library Commissioners can provide suggestions for current reading.

3. ROLL CALL

4. INTRODUCTIONS
   Visitors will have an opportunity to introduce themselves; self-introductions are voluntary.

5. ITEMS FROM THE PUBLIC
   Speakers from the audience may address the Library Commission on any relevant issue that is not scheduled for the agenda. Public comment can be made on agenda items when the item is discussed. Public comment is limited to three (3) minutes per speaker and speakers may fill out a speaker card. Public comment on agenda items can also be e-mailed to the Library Commission at ccclibcommission@ccclib.org to be received one day prior to the Library Commission meeting.

6. ACTION ACCEPTANCE OF MINUTES – Agenda Attachment 1
   Commissioners will approve or amend the minutes for the meeting of July 24, 2014.

7. ACTION APPROVAL OF AGENDA
   Commissioners will approve or amend the agenda for the meeting of September 25, 2014 and confirm time allocation for each agenda item.

8. ACTION ITEMS OF INTEREST TO THE COMMISSION AND ANNOUNCEMENTS – Agenda Attachment 2
   Commissioners or Library staff may make announcements regarding the Library Commission and Library or Friends group activities of interest to other Library Commission members.

9. CORRESPONDENCE – Agenda Attachment 3
   Receipt and referral of Library Commission correspondence.
10. COUNTY LIBRARIAN REPORT – Agenda Attachment 4
Jessica Hudson, County Librarian, will report on items of interest to Commissioners.

11. 8:00 p.m. OLD BUSINESS
A. STATE LIBRARY FUNDING ISSUES – Agenda Attachment 5
   ACTION Commissioners will address the State Library funding.

12. 8:10 p.m. NEW BUSINESS
A. WAR INK
   Chris Brown, Senior Community Library Manager, will screen the War Ink documentary short, and answer questions about the progress of this grant funding project.

B. SAN PABLO LIBRARY POTENTIAL MOVE AND EXPANSION – Agenda Attachment 6
   Jessica Hudson, County Librarian, and Chela Lucas, Community Library Manager, will share information and potential floor plans about the potential move and expansion of the San Pablo Library for feedback from the group.

C. SAN RAMON LIBRARY RENOVATION AND EXPANSION – Agenda Attachment 7
   Jessica Hudson, County Librarian, and Nancy Kreiser, Acting Senior Community Librarian, will share information and potential floor plans about the renovation and expansion of the San Ramon Library for feedback from the group.

D. NOMINATIONS FOR 2015 LIBRARY COMMISSION OFFICERS – Agenda Attachment 8
   Commissioners will consider making nominations for the Library Commission for 2015. Nominations can be made during this meeting or submitted to Jessica Hudson, County Librarian, at Library Administration, 1750 Oak Park Blvd., Pleasant Hill, CA 94523 or by email at JHudson@ccclib.org.

E. 2014 ANNUAL REPORT AND WORK PLAN FOR 2015 – Agenda Attachment 9
   Commissioners may suggest additional items be included in the draft Annual Report and Work Plan at the meeting, or submit them to JHudson@ccclib.org, or fax items to (925) 646-6461, by 5 PM on November 9, 2014.

13. ACTION AGENDA SETTING FOR NEXT MEETING and FUTURE TOPICS
   Commissioners will suggest items for future meetings, including:
   ▪ Contra Costa County Historical Society
   ▪ Employment or career enhancement library assistance for job seekers
   ▪ Ways the Library can meet the needs outlined in the State’s Demographic Report
   ▪ Information on special library collections, reference directories, newspapers, and periodical sets (ie: Historical collection {climate controlled} and San Ramon’s jazz collection)
   ▪ How Commissioners could begin promoting library services to their communities.

14. 9:00 p.m. ADJOURNMENT TO THE November 20, 2014 LIBRARY COMMISSION MEETING